



**WORK SESSION AGENDA
SEPTEMBER 8, 2020**

MAYOR'S REPORT

CODE ENFORCEMENT – JOE BONCORE

FIRE DEPARTMENT – CHIEF DAHLGREN

VILLAGE ADMINISTRATOR COZZA

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays Events

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE DIPASQUALE

- A) Environmental Conservation

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA SEPTEMBER 8, 2020

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

**** PUBLIC HEARING RE: LOCAL LAW #2 of 2020 ****

3. APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 17, 2020.

4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for September is Respect. Respect is recognizing, accepting and demonstrating the value of people, places and things through our actions.

5. PUBLIC EXPRESSION – See signup sheet

6. CORRESPONDENCE

A) Erie County Dept. of Environment and Planning re: Agricultural District Annual Enrollment Period

B) Patrick and Kathryn Walsh, 130 S. Lake Street re: Request to put fence in municipal right-of-way

C) Gerald Stockmeyer re: Resignation from the Village Planning Commission

All correspondence is received, reviewed and on file in the Clerk-Treasurer's Office

7. TRUSTEE MOTIONS

8. STAFF REPORTS

9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting

10. MAYOR'S REPORT

11. CLOSE MEETING – Announcement of future meetings

Special COVID-19 Meeting Message:

The Regular Meeting of the Board of Trustees will be held at Hamburg Village Hall, 100 Main Street beginning at 7:00 p.m. The Work Session will begin at 5:30 p.m. at Village Hall. Face coverings are required and adequate social distancing will be maintained.

LOCAL LAW #2 OF 2020

A LOCAL LAW TO AMEND the Code of the Village of Hamburg, Chapter §54 OFFICERS AND EMPLOYEES

54-9. Waiver of requirements.

In the event that the Board of Trustees determines that it is in the best interest of the village to do so, the provisions of Sec 54-6 may be waived with respect to an employee, employees or prospective employee, in accordance with the following standards:

B. Necessity for non-residency. The requirement of residency may be waived or modified, upon any conditions the Board of Trustees may impose, in those instances where it is determined that requiring the residency is not in the best interests of the village. In making this determination, the Board of Trustees may consider the requirements of the job title, the housing market within the village at the time, the financial capabilities of the employee/prospective employee, the housing needs of the employee/prospective employee and any other information the Board of Trustees deems relevant. Such a waiver or modification, and any conditions imposed thereon, shall be by resolution of the Board of Trustees and shall not in any way affect the application of Sec. 54-6 of this article with respect to any other title, titles, employee or prospective employee.

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, August 17, 2020.

AYES:

NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to decrease the budgets of H01.2007.0355 Chips Capital Projects and A.3501 Consolidated Highway Aid in the amount of \$1,024.55 to reflect the 20-21 CHIPS apportionment of \$144,726.45 per the letter from the Department of Transportation dated 8/17/2020.

AYES:

NAYS:

3. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase the budgets of A.9950.0900 Interfund Transfers and H01.2007.0355 Chips Capital Project and A.3501 Consolidated Highway Aid in the amount of \$59,441.86 to reflect the 20-21 Pave New York apportionment of \$33,035.25 and the EWR apportionment of \$26,406.61 per the letter from the Department of Transportation dated 8/17/2020.

AYES:

NAYS:

4. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to transfer \$183.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in August, 2020.

AYES:

NAYS:

5. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H.10.2401 Interest Earnings-Healthy Neighborhood (Project 1) Capital Project and H10.9901.0902 Transfer to Other Funds in the approximate amount of \$1.16 which is the amount of interest earned on the Healthy Neighborhood (Project 1) Capital Project in 2020-2021 to go into the general fund.

AYES:

NAYS:

6. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to authorize the transfer of \$5,000 from H10.2017.0356 Healthy Neighborhood (Project 1) Capital Project to the General Fund and to decrease the budget of H10.2017.0356 Healthy Neighborhood (Project I) Capital Project in the amount of \$202,206.62, thereby closing said capital project.

AYES:

NAYS:

**MOTIONS
REGULAR MEETING**

7. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to write off a \$30,000 grant due from the Town of Hamburg for the Library Garden in the Community Center Playground Capital Project (H11) as uncollectable at this point in time.

AYES:

NAYS:

8. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H11.2401 Interest Earnings-Community Center Playground Capital Project and H11.9901.0902 Transfer to Other Funds in the approximate amount of \$42.88 which is the amount of interest earned on the Community Center Playground Capital Project in 2020-2021 to go into the General Fund.

AYES:

NAYS:

9. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve a proposal in the amount of \$19,700 from GHD for design, bidding and construction administration services for a project to replace the roof of the Community Center. This work shall be funded from A.7620.401 Building Maintenance.

AYES:

NAYS:

10. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends that the Board approve the salaries for the following Recreation Attendants PT Seasonal for the 2020-2021 Fall/Winter season:

AFTERSCHOOL/ FALL WINTER STAFF

Brendan Moses 41 Sandra Pl.	\$13.85/hr	Hannah Kroll-Haeick 214 Maple Ave.	\$13.75/hr
Grace Baccoli 291 East Main St	\$11.45/hr	Ella Kustra 143 Oakhill Dr.	\$11.25/hr
Paul Biellak 370 Roat Drive, Angola	\$12.35/hr	Grace Lauber 92 Rosedale Ave.	\$11.35/hr
Eve Bierl 4573 Eckhardt Rd. Eden	\$11.40/hr	Megan Lee 6859 Taylor Rd	\$13.15/hr
Tyler Carlson 4740 Best St	\$11.95/hr	Emma O'Connor 160 Prospect Ave.	\$12.05/hr
Haidyn Carpenter 4711 Pinecrest Terrace, Eden	\$11.00	Emma Pierce 5546 Scranton Rd.	\$11.25/hr
Sadie Cornelius 65 Prospect Ave.	\$12.25/hr	Morgan Podpora 208 E. Main St.	\$11.40/hr

**MOTIONS
REGULAR MEETING**

Jenna Ehret 4373 Naney Ct.	\$11.40/hr	Will Sanchioni 4001 Jefferson Ave.	\$11.80/hr
Jessica Farry 3404 Old Lakeview Rd.	\$11.25/hr	Marissa Schmitz 145 East Main St.	\$11.25/hr
Amanda Flad 380 Brookwood Dr.	\$11.25/hr	Alexa Steffen 188 George St.	\$11.25/hr
Nichola Brokx 2877 South Creek Rd.	\$11.00/hr	Haidyn Carpenter 4711 Pinecrest Terrace, Eden	\$11.00/hr

AYES:

NAYS:

11. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to accept, with regret, the resignation of Gerald Stockmeyer from the Village's Planning Commission, effective immediately.

AYES:

NAYS:

12. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve a Memorandum of Agreement between the Village of Hamburg and CSEA Local 815 to extend the summer work hours as defined in Section 15.1 of the Collective Bargaining Agreement until October 30, 2020.

AYES:

NAYS:

13. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to appoint Costa Kalonaros, 62 Highland Avenue to the Planning Commission to fill the unexpired 3-year term of Gerald Stockmeyer. Said term expires April 4, 2022.

AYES:

NAYS:

14. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Don Heppner, *Subway*, 349 Buffalo Street, for an 18" x 18" blade (projection) sign on the southwest corner, along Buffalo Street. A previously approved sign on Euclid Avenue was also changed to pin mounted letters. None of the signs are internally lit and no lighting was proposed. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of August 18, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Don Heppner for *Subway*, 349 Buffalo Street for signage as recommended by the Architectural Review Committee.

AYES:

NAYS:

**MOTIONS
REGULAR MEETING**

15. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Patrick Donovan, *Donovan and Co.*, 21 Main Street, for a 33" x 22" blade (projection) sign. Colors are gray background with black lettering. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of August 18, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Patrick Donovan for *Donovan and Co.*, 21 Main Street for signage as recommended by the Architectural Review Committee.

AYES:

NAYS:

16. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Jeanine Zaleski, *Ritual Skincare*, 229 Lake Street, for a 120" x 23.75" wall sign. Colors are white lettering on a black background. The applicant also proposed vinyl decal signage for the window. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of August 18, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Jeanine Zaleski, *Ritual Skincare*, 229 Lake Street for a wall sign and window decals as recommended by the Architectural Review Committee.

AYES:

NAYS:

17. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Amy Ruffino, *The Community House Professional Offices*, 162 Main Street, for a 48" x 44" replacement ground sign and lighting. Colors are blue background with white and green letters. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of August 18, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Amy Ruffino for *The Community House Professional Offices*, 162 Main Street, for a ground sign and lighting as recommended by the Architectural Review Committee.

AYES:

NAYS:

18. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Richard Blose, *Hamburg Properties*, 50 Buffalo Street, for a 75" x 96" aluminum double-sided, externally lit ground sign with 4 panels for the business names. The background is white with black lettering. The posts are painted black steel and the cabinet colors are green and red. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of August 18, 2020, and the Architectural Review Committee having made a recommendation to this Board

**MOTIONS
REGULAR MEETING**

that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Rich Blose for *Hamburg Properties*, 50 Buffalo Street for signage and lighting as recommended by the Architectural Review Committee.

AYES:

NAYS:

19. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Paul Brown, *Brown Security Solutions*, 229 Lake Street, for a 65" x 32" aluminum wall sign with vinyl lettering. Colors are a blue background with white and green letters. Applicant will use existing lighting. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of August 18, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Paul Brown, *Brown Security Solutions*, 229 Lake Street for a wall sign as recommended by the Architectural Review Committee.

AYES:

NAYS: