



**WORK SESSION AGENDA  
JULY 20, 2020**

**MAYOR'S REPORT**

**CODE ENFORCEMENT – JOE BONCORE**

**FIRE DEPARTMENT – CHIEF DAHLGREN**

**VILLAGE ADMINISTRATOR COZZA**

**DEPUTY MAYOR TALLMAN**

- A) ARC
- B) Planning

**TRUSTEE GAUGHAN**

- A) Beautification
- B) Recreation
- C) Hamburg Holidays Events

**TRUSTEE HACKATHORN**

- A) Justice
- B) Historic Preservation
- C) Economic Development

**TRUSTEE DIPASQUALE**

- A) Environmental Conservation

**VILLAGE ATTORNEY MURPHY**

**POLICE CHIEF MICHAEL MELISZ**

**PUBLIC WORKS SUPERINTENDENT**

- A) Updates

**RECREATION SUPERVISOR HAEICK**

# VILLAGE OF HAMBURG

**Vision:** *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

**Mission:** *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA JULY 20, 2020

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 6, 2020.**
4. **CHARACTER COUNCIL OF HAMBURG, INC.:** The virtue for July is Integrity. Integrity is adhering to strong moral values and doing the right in thing in a transparent and honest way.
5. **PUBLIC EXPRESSION** – See signup sheet
6. **CORRESPONDENCE**
  - A) Hamburg Village Business Advisory Council (VBAC) re: request to host a car show on Saturday, August 1, 2020 in the area of the Village parking lot previously occupied by the Farmer’s Market
  - B) Sean Doyle, Executive Director, Hamburg Development Companies and a member of the Village’s Economic Development Committee re: his support for the proposed mixed-use building at 290 Lake Street.  
*All Correspondence is received, reviewed and on file in the Clerk-Treasurer’s Office*
7. **TRUSTEE MOTIONS**
8. **STAFF REPORTS**
9. **FURTHER PUBLIC EXPRESSION:** Relating only to matters discussed during the meeting
10. **MAYOR’S REPORT**
11. **CLOSE MEETING** – Announcement of future meetings

**Special COVID-19 Meeting Message:**

The Regular Meeting of the Board of Trustees will be held at Hamburg Village Hall, 100 Main Street beginning at 7:00 p.m. The Work Session will begin at 5:30 p.m. at Village Hall. Face coverings are required and adequate social distancing will be maintained.

**MOTIONS  
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, July 6, 2020.

AYES:  
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$749.78 from the General Fund into the DPW Equipment Reserve A.0878. This money is from the Municipal Waste Reduction and Recycling Program received 2/19/2020 and is to pay back the money borrowed on 12/19/2019 to help fund the purchase of the 2020 Beam Mack Truck on 12/19/2019.

AYES:  
NAYS:

3. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to reimburse Village Swim Center pool membership fees for the 2020 season. The fees are being refunded due to the closure of the pool brought on by the COVID-19 health crisis.

AYES:  
NAYS:

4. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, that the Village Recreation Commission recommends that the Board approve the salary for the following Recreation Attendant Regular Part Time (RPT).

**YOUTH CENTER CUSTODIAN**

David Haeick            15.10/hr  
214 Maple

AYES:  
NAYS:

5. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to approve the request by the Village Business Advisory Committee (VBAC) to hold a *Car Show* in the Farmer's Market area of the Municipal Parking Lot at Main/Buffalo/Union Streets on Saturday, August 1, 2020, for a 4-hour period, ending no later than 3:00 p.m. Approval of the event is subject to VBAC submitting a plan that will ensure the safety and security of participants and attendees with regard to COVID-19. Applicants must also submit a *Facility Use Application and Agreement*, and provide the required insurance.

AYES:  
NAYS:

6. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_,

**WHEREAS**, the County of Erie has been approved and is receiving funding through the NYSDOT 2018 Pedestrian Safety Action Plan Grant Program, PIN 5762.70. Erie County PSAP; and

**MOTIONS  
REGULAR MEETING**

**WHEREAS**, such funding is allocated for pedestrian safety improvements at signalized intersections and uncontrolled crosswalks, including improved signage and striping; and

**WHEREAS**, such treatments shall occur on both Village of Hamburg and the County of Erie rights-of-way, permission from the Village of Hamburg is required to allow the County access to Village streets for such construction, which will include the placement of enhanced signage and pavement markings; and

**WHEREAS**, the Village of Hamburg has received a proposed grant agreement with the County of Erie entitled Federal-Aid Project Inter Municipal Agreement Release to Perform Contract Work on Public Land (the "Agreement"); and

**WHEREAS**, the Village Board of Trustees has reviewed the proposed Agreement and recommended approval; and

**THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees does hereby approve the proposed agreement and authorizes the Mayor to execute the Agreement on behalf of the Village of Hamburg; and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately but the Agreement is contingent upon approval by the County of Erie and execution of the Agreement by the representative of the County of Erie.

AYES:

NAYS:

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approves the Application for Certificate of Compliance for building design standards submitted by Mark Dean, principal with Mark Dean Architects, 290 Lake Street, LLC for a 3-story, mixed use building on the corner of Church and Lake Streets. The first floor will be a mix of retail and office space, with the second and third floors containing 1-2 bedroom apartments. This application was reviewed by the Architectural Review Committee (ARC) at its meeting on March 1, 2020 and at its meeting on June 24, 2020, and the ARC, citing certain objections, did not recommend approval. This Board has reviewed the minutes from the ARC meetings of March 17, 2020 and June 24, 2020. This Board has also reviewed the approved site plan, the landscape plan and the elevations submitted by the applicant. The Board notes that the site plan indicates that the building location complies with the Village Code requirement of a zero set back, and that the building location also complies with the 30 foot apex requirement set forth in the Village Code to mitigate sightline issues at corner lots. Furthermore, this Board recognizes that corner lots propose a challenge for compliance with the guideline that parking is to be located directly behind the building. Where this issue has occurred in the past, parking has been allowed on the sides of corner lot buildings, so long as the parking does not immediately abut the sidewalk. The applicant's site plan and landscaping plan show that buffers are located in those areas where the proposed parking is near the sidewalk thus shielding the sidewalk from the parking area. These buffer areas are to contain various trees and plantings. This Board also notes that in response to the ARC's objections regarding the scale of the project, the applicant has submitted amended elevations which show a lowering of the proposed cornices to below the roof line, and a reduction in the height of the building by approximately 2-3 feet. The proposal of 3 stories and the 32-33 foot height of the building are in compliance with the Village Code. Finally, while not a condition of this approval, the Board will make a request to the NYSDOT to study the feasibility of moving the existing traffic light at the intersection of Lake Street and Highland Avenue, to the intersection of Lake Street and Church Street to assist vehicles making the left turn from Church Street onto Lake Street. This Board having reviewed

**MOTIONS**  
**REGULAR MEETING**

the said application, and all of the documentation previously set forth herein, the Board of Trustees hereby APPROVES the application for Certificate of Compliance for building design standards submitted by Mark Dean for 290 Lake St, LLC for a 3-story, mixed-use building.

AYES:

NAYS:

8. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to authorize the payment of the Village of Hamburg Accounts for the period ending July 20, 2020.

AYES:

NAYS: