



**WORK SESSION AGENDA
JULY 6, 2020**

MAYOR'S REPORT

CODE ENFORCEMENT – JOE BONCORE

FIRE DEPARTMENT – CHIEF DAHLGREN

VILLAGE ADMINISTRATOR COZZA

DEPUTY MAYOR TALLMAN

- A) ARC
 - 290 Lake Street Project
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE DIPASQUALE

- A) Environmental Conservation

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT

- A) Seal Coating of Streets
- B) Waterline Project Update

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA JULY 6, 2020

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 15, 2020 AND THE SPECIAL MEETING OF JUNE 22, 2020.**
4. **CHARACTER COUNCIL OF HAMBURG, INC.:** The virtue for July is Integrity. Integrity is adhering to strong moral values and doing the right in thing in a transparent and honest way.
5. **PUBLIC EXPRESSION** – See signup sheet
6. **CORRESPONDENCE**
 - A) Marg Eggleston, 266 Maple Avenue re: her appreciation for the assistance and kindness of the Village's Department of Public Works street crew in helping her preserve the plantings in the development strip during the waterline contraction project.
 - B) Kevin Sullivan re: his resignation from the Village Police Dept.
All Correspondence is received, reviewed and on file in the Clerk-Treasurer's Office
7. **TRUSTEE MOTIONS**
8. **STAFF REPORTS**
9. **FURTHER PUBLIC EXPRESSION:** Relating only to matters discussed during the meeting
10. **MAYOR'S REPORT**
11. **CLOSE MEETING** – Announcement of future meetings

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, June 15, 2020 and the Special Meeting held June 22, 2020.

AYES:
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to transfer \$119.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in June, 2020.

AYES:
NAYS:

3. **MOTION** by Trustee DiPasquale, seconded by Trustee _____,

WHEREAS, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and

WHEREAS, the Village is a periodic issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and

WHEREAS, on May 7, 2018, the Hamburg Village Board of Trustee adopted updated post-issuance tax compliance procedures prepared by Hodgson Russ LLP, as bond counsel to the Village.

NOW THEREFORE, BE IT RESOLVED, that the Village has reviewed their post-issuance tax compliance procedures and found that no changes are needed for 2020-2021.

AYES:
NAYS:

4. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign a *Temporary Construction Easement* agreement between the Village of Hamburg and Joshua and Jennifer Halliman, 222 Union Street. Said easement will allow access along the eastern boundary of a village parcel abutting 222 Union Street, for the construction of a swimming pool.

AYES:
NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to hire the following Laborers PT Seasonal to be assigned to the Department of Public Works.

Alex Kurtz \$12.50/hr
55 ½ Buffalo St.

Tom Healy \$12.50/hr
132 Hawkins Ave.

Bradley Kustra \$12.50/hr
143 Oak Hill Dr.

**MOTIONS
REGULAR MEETING**

AYES:
NAYS:

6. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to approve the application of Jane Ervolino and David Pietrzak to house three dogs at their residence located at 102 Kenton Place, Hamburg in accordance with section 109-7 of the Hamburg Village Code.

AYES:
NAYS:

7. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize Mayor Thomas J. Moses Sr. to sign the Agreement by and between the Village of Hamburg and Richard A. Schara with respect to the employment of Richard A. Schara as Police Captain of the Village of Hamburg for the period beginning June 1, 2020.

AYES:
NAYS:

8. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to accept, with regret, the resignation of Kevin Sullivan as a Police Officer with the Village of Hamburg Police Department, effective July 6, 2020.

AYES:
NAYS:

9. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign a renewal agreement between the Village of Hamburg and GHD Consulting Services, Inc. for general civil engineering, construction, inspection and survey services for the period June 1, 2020 through May 31, 2021

AYES:
NAYS:

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2020-00191, 340 Union Street, for a new 32' x 85', 2720 square foot building as presented by Patrick and Yvette O'Brien. Intended use is for a cider and tasting room, as well as bakery and smoked meats, taking into consideration the following: the design fits in with the long term scope of the west side of the Village and the historical character of the neighborhood; one parking space on Union Street in the northeast corner will be removed and striped for public safety purposes, thereby waiving the parking space requirement from 60 spaces to the 59 spaces shown; no permanent outdoor sound system will be installed; any lighting added in the garden area will be compliant with the Village Code. Said Site Plan having been reviewed by the Planning Commission at their meeting of June 23, 2020, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby **APPROVES**: Site Plan Application #2020-00191 presented by Pat and Yvette O'Brien for new building at 340 Union Street, as recommended by the Planning Commission.

AYES:
NAYS:

MOTIONS
REGULAR MEETING

11. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Chris McCaffrey, *Tops Market*, 6150 S. Park Avenue, for a 48" circular, green and white *Starbucks* wall sign to be located on the *Tops* storefront. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of June 24, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Chris McCaffrey, for *Tops Market*, 6150 S. Park Avenue, for a *Starbucks* wall sign on the *Tops* storefront, as recommended by the Architectural Review Committee.

AYES:

NAYS:

12. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Pam and Mike Toole, *Southtown Salt Cave*, 140 Pine Street (Hamburg Village Square), for two signs, one with channel letters and one logo box. Colors are blue and white. Internal lighting is compliant due to previous variances granted. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of June 24, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Pam and Mike Toole, *Southtown Salt Cave*, for signage and lighting as recommended by the Architectural Review Committee.

AYES:

NAYS:

13. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Bill Barrett, *Kula Yoga*, 266 Buffalo Street, for a replacement service window for walkup-only sales. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of June 24, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Bill Barrett, 266 Buffalo Street, for a replacement service window as recommended by the Architectural Review Committee.

AYES:

NAYS:

14. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending July 6, 2020.

AYES:

NAYS: