



**WORK SESSION AGENDA  
JUNE 15, 2020**

**MAYOR'S REPORT**

**CODE ENFORCEMENT – JOE BONCORE**

**FIRE DEPARTMENT – CHIEF DAHLGREN**

**VILLAGE ADMINISTRATOR COZZA**

- A) Special Project Coordinator Position

**DEPUTY MAYOR TALLMAN**

- A) ARC
- B) Planning

**TRUSTEE GAUGHAN**

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

**TRUSTEE HACKATHORN**

- A) Justice
- B) Historic Preservation
- C) Economic Development

**TRUSTEE DIPASQUALE**

- A) Environmental Conservation

**VILLAGE ATTORNEY MURPHY**

**POLICE CHIEF MICHAEL MELISZ**

**PUBLIC WORKS SUPERINTENDENT**

- A) Sidewalk Project
- B) Updates

**RECREATION SUPERVISOR HAEICK**

# VILLAGE OF HAMBURG

**Vision:** *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

**Mission:** *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA JUNE 15, 2020

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING OF MAY JUNE 1, 2020
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for June is Wisdom. Wisdom is reflecting on experiences and using knowledge gained to make good decisions.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
  - A) Heather Sidorowicz, Southtown Audio Video re: Request to use Memorial Park and village streets to host a Southtown's *Ride for Roswell* on Saturday, August 15, 2020  
*All Correspondence is received, reviewed and on file in the Clerk-Treasurer's Office*
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

**Special COVID-19 Meeting Message:**

The Regular Meeting of the Board of Trustees will be held at Hamburg Village Hall, 100 Main Street beginning at 7:00 p.m. The Work Session will begin at 5:30 p.m. at Village Hall. Face coverings are required and adequate social distancing will be maintained.

**MOTIONS  
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, June 1, 2020.

AYES:  
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to transfer \$5.00 from the General Fund Fund Balance into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in May 2020.

AYES:  
NAYS:

3. **MOTION** by Mayor Moses, seconded by Trustee \_\_\_\_\_, to approve the following Mayoral appointments:

**TERMS OF ONE (1) YEAR ENDING APRIL 5, 2021:**

<b>Village Administrator</b>	Jason Cozza
<b>Budget Director</b>	Jason Cozza
<b>Deputy Treasurer</b>	Mary Beth Dueringer
<b>Deputy Clerk</b>	Mary McKee
<b>Deputy Mayor</b>	Thomas P. Tallman
<b>Village Attorney/Acting Vlg Prosecutor</b>	Edward J. Murphy III
<b>Acting Village Justice</b>	Michael J. Biehler
<b>Village Prosecutor</b>	Brian F. Attea
<b>Bingo Inspector</b>	Paul Klemenich
<b>WNY Stormwater Coalition (Rep.)</b>	Marc Shuttleworth
<b>WNY Stormwater Coalition (Alt. Rep.)</b>	Jason Cozza

**Architectural Review Committee**

Members:	Michael E. Lennon	Stephen Rusczyk
	Michael Agate	
Alt. Members:	David Rust	Caryn Rowell

**Economic Development Committee**

Members:	Karl Swarts	Joe Gunning
	Mike DiTonto	Heather Sidorowicz
	Mike Cornell	Sean Doyle
	Jim Millspaugh	Nancy Frederickson
	Jamie Decker	Cyndi Malta
	Katie Mika	

**Association of Erie County Governments**

Rep:	Village Mayor
Alt. Rep:	Deputy Mayor
Alt. Rep:	Village Administrator

**MOTIONS  
REGULAR MEETING**

**Zoning Board of Appeals Chairmanship:**

Chairperson: Richard J. Stumpf

**TERMS OF THREE (3) YEARS ENDING APRIL 3, 2023:**

**Board of Ethics**

Member: Robynn McPartlan Rich William Gertner  
Karen Rogers

**Civic Beautification Committee**

Member: Joel Maxson Carol Mitchell  
Linda Stockmeyer Mary Szabo  
Theresa Filipiak Sue Gow  
Nancy Klass Suzanne Kovic  
Sue Almond Jenny Jacobs  
Jackie Neseman Glenda Leyonmark  
Tracy Schultz Irene Stranz  
Wendy Edson Nancy Noud  
Dan Meyer

**Environmental Conservation Commission**

Member: N. Stuart Wheaton  
Thomas Collins  
Andrew Schrauth

**Planning Commission**

Members: Joseph Hayden  
Janet Pryhuber

One (1) Vacancy

**Recreation Commission**

Members: Trisha Miller

**Northeast South Towns (NEST) Solid Waste Management Board**

Rep. Marc Shuttleworth  
Alt. Rep. Jason Cozza

**TERMS OF FOUR (4) YEARS, ENDING APRIL 1, 2024**

**Historic Preservation Commission**

Member: James Doran

One (1) Vacancy



**MOTIONS  
REGULAR MEETING**

8. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to establish the following as the standard work days for elected and appointed officials and to report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk-Treasurer.

<u>Title</u>	<u>Name</u>	<u>Standard Work Day</u>	<u>Term</u>	<u>Participates in Time Keeping</u>	<u>Record of Activity Results</u>	<u>Record of Activity Submitted</u>
Appointed:						
Vlg. Prosecutor Y	Brian Attea	6	6/15/20-4/5/21	N		2.39 days
Acting Vlg. Justice Y	Michael Biehler	6	6/15/20-4/5/21	N		2.18 days

AYES:  
NAYS:

9. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to authorize the payment of the Village of Hamburg Accounts for the period ending June 15, 2020.

AYES:  
NAYS: