



**WORK SESSION AGENDA
MAY 18, 2020**

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – JOE BONCORE

FIRE DEPARTMENT – CHIEF DAHLGREN

VILLAGE ADMINISTRATOR COZZA

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE DIPASQUALE

- A) Environmental Conservation

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT

- A) Waterline Project
- B) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA MAY 18, 2020

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON MAY 4, 2020
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for May is Determination. Determination is staying focused and overcoming challenges to finish a goal, task or objective.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
All Correspondence is received, reviewed and on file in the Clerk-Treasurer's Office
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

Special COVID-19 Meeting Message:

In accordance with New York State Executive Order No. 202.1 and existing New York State Open Meetings Laws, this meeting will occur on video conference via Zoom. For videoconference login information please contact (716) 208-9926. Public expression will be accepted via email until 5:00 p.m. Please forward your public expression to mayor@villagehamburg.com.

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, May 4, 2020.

AYES:

NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H01.2401 Interest Earnings-CHIPS and H01.9901.0902 Transfer to Other Funds in the approximate amount of \$291.78 which is the amount of interest earned on the Chips Capital Projects in 2019-2020 to go into the General Fund.

AYES:

NAYS:

3. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H10.2401 Interest Earnings-Healthy Neighborhood (Project 1) Capital Project and H10.9901.0902 Transfer to Other Funds in the approximate amount of \$12.03 which is the amount of interest earned on the Healthy Neighborhood (Project 1) Capital Project in 2019-2020 to go into the Debt Service Reserve A.884.

AYES:

NAYS:

4. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H11.2401 Interest Earnings-Community Center Playground Capital Project and H11.9901.0902 Transfer to Other Funds in the approximate amount of \$1,253.80 which is the amount of interest earned on Community Center Playground Capital Project in 2019-2020 to go into the Debt Service Reserve A.884.

AYES:

NAYS:

5. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H12.2401 Interest Earnings-Sunset Drive Capital Project and H12.9901.0902 Transfer to Other Funds in the approximate amount of \$3,249.01 which is the amount of interest earned on the Sunset Drive Capital Project in 2019-2020 to go into the Debt Service Reserve A.884.

AYES:

NAYS:

6. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H13.2401 Interest Earnings-Legion Field Capital Project and H13.9901.0902 Transfer to Other Funds in the approximate amount of \$726.41 which is the amount of interest earned on the Legion Field Capital Project in 2019-2020 to go into the General Fund.

AYES:

NAYS:

**MOTIONS
REGULAR MEETING**

7. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H15.2401 Interest Earnings-Main Street Parking Lot Capital Project and H15.9901.0902 Transfer to Other Funds in the approximate amount of \$.09 which is the amount of interest earned on the Main Street Parking Lot Capital Project in 2019-2020 to go into the General Fund.

AYES:

NAYS:

8. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H16.2401 Interest Earnings-Healthy Neighborhood Capital Project Phase 2 and H16.9901.0902 Transfer to Other Funds in the approximate amount of \$.25 which is the amount of interest earned on the Healthy Neighborhood Capital Project Phase 2 in 2019-2020 to go into the General Fund.

AYES:

NAYS:

9. **MOTION** by Trustee DiPasquale seconded by Trustee _____, to increase H46.2401 Interest Earnings-DPW Equipment Capital Project (18/19) and H46.9901.0902 Transfer to Other Funds in the approximate amount of \$976.21 which is the amount of interest earned on the DPW Equipment Capital Project (18/19) in 2019-2020 to go into the General Fund.

AYES:

NAYS:

10. **MOTION** by Trustee DiPasquale seconded by Trustee _____, to increase H47.2401 Interest Earnings-DPW Equipment Capital Project (19/20) and H47.9901.0902 Transfer to Other Funds in the approximate amount of \$835.10 which is the amount of interest earned on the DPW Equipment Capital Project (19/20) in 2019-2020 to go into the General Fund.

AYES:

NAYS:

11. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H49.2401 Interest Earnings-Fire Truck Capital Project and H49.9901.0902 Transfer to Other Funds in the approximate amount of \$1.99 which is the amount of interest earned on the Fire Truck Capital Project in 2019-2020 to go into the General Fund.

AYES:

NAYS:

12. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase H52.2401 Interest Earnings-Water System Rehab. Capital Project and H52.9901.0902 Transfer to Other Funds in the approximate amount of \$4,110.51 which is the amount of interest earned on Water System Rehab Capital Project in 2019-2010 to go into the Debt Service Reserve A.884.

AYES:

NAYS:

**MOTIONS
REGULAR MEETING**

13. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the transfer of \$26,000 from the General Fund Fund Balance into the Water Reserve A.0878. This money was received in 2019-2020 from the increased revenue due to the renegotiation of the Verizon cell tower lease.

AYES:

NAYS:

14. **MOTION** by Trustee Hackthorn, seconded by Trustee _____, to increase the budget of A.2262 Fire Protection and A.3410.0464 Fire District in the amount of \$2,260.00. This represents the amount of money that will be over budget and due the Hamburg Volunteer Fire Department.

AYES:

NAYS:

15. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of A.2690 Other Compensation for Loss and A.1640.0446 outside Labor in the amount of \$8280.29. This money was received from New York Municipal Insurance for the damage sustained to the leaf machine on 11/23/2019.

AYES:

NAYS:

16. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of A.2665 Sale of Equipment in the amount of \$24,670 and transfer the money into the Equipment Reserve A.878. This money was received by Auctions International for the sale of a 1991 John Deere loader with bucket.

AYES:

NAYS:

17. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of A.2665 Sale of Equipment in the amount of \$5,100 and transfer the money into the Police Equipment Reserve A.878. This money was received by Auctions International for the sale of a 2016 Ford Explorer SUV Police Interceptor.

AYES:

NAYS:

18. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to transfer \$20.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in April, 2020.

AYES:

NAYS:

**MOTIONS
REGULAR MEETING**

19. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of H13.2018.0372 Legion Field Capital Project in the amount of \$50,000 so the amount budgeted reflects the amount of the Bond Resolution passed 5/4/2020 in the amount of \$800,000.

AYES:
NAYS:

20. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the transfer of \$1,354.24 from T.0032 Beautification into A.7274.0400 Beautification.

AYES:
NAYS:

21. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends that the Board approve the salaries for the following Recreation Attendants PT Seasonal for the 2020 Spring/Summer Season:

GROUNDS

Brian Herrmann 151 Sherburn	\$11.25/hr
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Alex Gaughan 241 Union St	\$11.50/hr
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AYES:
NAYS:

22. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign the *Retainer Agreement* by and between the Village of Hamburg and Edward J. Murphy III, Esq., to act as attorney for the Village of Hamburg from June 1, 2020 to May 31, 2021.

AYES:
NAYS:

23. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign the *Memorandum of Understanding*, by and between the Village of Hamburg and Paul J. Becker, Special Projects Coordinator for services related to the implementation of the Village's Comprehensive Plan, commencing June 1, 2020 and ending May 31, 2021.

AYES:
NAYS:

24. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign the *Consulting Agreement*, by and among the Village of Hamburg and Patrick J. Healy, Computer System Consultant, for a term beginning on June 1, 2020 and ending on May 31, 2021.

**MOTIONS
REGULAR MEETING**

AYES:
NAYS:

25. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to authorize Mayor Thomas J. Moses Sr. to sign the amended contract extension by and between the Village of Hamburg and Amato, Fox & Company, PC, Certified Public Accountants for auditing services through May 31, 2021 including the year-end audit for fiscal year 2019-20.

AYES:
NAYS:

26. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, for the adoption of the following resolution:

WHEREAS, Village of Hamburg Police Officer William G. Travis, Jr. has requested a waiver of the Village of Hamburg's residency requirement set forth in Sec. 54-6 of the Village Cod ; and

WHEREAS, pursuant to Sec. 54-9 of the Village Code, the Village Board of Trustees may waive the residency requirement should the Board determine that it is in the best interest of the Village to do so; and

WHEREAS, Officer Travis has submitted for the Board's review, a written request setting forth a number of family matters and obligations which will significantly affect Officer Travis' ability to continue to reside within the limits of the Village of Hamburg and thus, could affect his status as a police officer employed by the Village; and

WHEREAS, the Village Board having thoroughly reviewed Officer Travis' application, notes that Office Travis is a nine year veteran of the Village police force, and also notes that Officer Travis wishes to remain a police officer with the Village but has family obligations which to which he must attend.

NOW, THEREFORE BE IT RESOLVED, that pursuant to Sec.54-9 of the Code of the Village of Hamburg, the Village Board of Trustees hereby waives the residency require for Police Officer William G. Travis, Jr. as the Board has made the determination that it is in the best interest of the Village to do so, and the Village Board further advises Officer Travis that his residency status may be considered as a factor to determine his eligibility for any future promotions within the Police Department.

AYES:
NAYS:

27. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending May 18, 2020.

AYES:
NAYS: