



**WORK SESSION AGENDA
APRIL 20, 2020**

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – JOE BONCORE

FIRE DEPARTMENT – CHIEF DAHLGREN

VILLAGE ADMINISTRATOR COZZA

- A) COVID-19 Budgetary Impacts

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburgh Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE DIPASQUALE

- A) Environmental Conservation

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA APRIL 20, 2020

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON APRIL 6, 2020
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for April is Humility. Humility is limiting my feeling of self-importance and recognizing that everyone has strengths and limitations.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

Special COVID-19 Meeting Message:

In accordance with New York State Executive Order No. 202.1 and existing New York State Open Meetings Laws, this meeting will occur on video conference via Zoom. For videoconference login information please contact (716) 208-9926. Public expression will be accepted via email until 5:00 p.m. Please forward your public expression to mayor@villagehamburg.com.

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, April 6, 2020.

AYES:

NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, for the adoption of the following resolution:

WHEREAS, Pursuant to the provisions of the Village Law of the State of New York this Board of Trustees did on the 16th day of March 2020, adopt a Budget for the fiscal year beginning June 1, 2020 and ending May 31, 2021, in which said total appropriations are the sum of \$10,688,054 and the estimated revenues for the fiscal year beginning June 1, 2020 amounts to the sum of \$3,487,532 leaving a balance to be raised by taxes of \$7,200,522; and

WHEREAS, Section 1420 of the Real Property Tax Law of the State of New York provides that the Board of Trustees shall levy the tax for the fiscal year upon the last completed Assessment Roll of the Village;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the authority vested in this Board of Trustees, there is hereby levied a tax against all the taxable property not exempt from general taxes of the Village of Hamburg in the sum of \$7,200,522; and

BE IT FURTHER RESOLVED, that there is hereby also levied a tax against those certain parcels of property in said Village as shown on the Assessment Roll as being liable to pay the same assessment as follows:

Sidewalks	\$ 392.40
Delinquent Water	582.43
RPTL 520	<u>40,359.83</u>
TOTAL	<u>\$41,334.66</u>

BE IT FURTHER RESOLVED, that Thomas J. Moses, Sr., Mayor of the Village of Hamburg is hereby authorized, empowered and directed to execute a Tax Warrant requiring the Village Clerk-Treasurer to collect the taxes and assessments as levied, and such warrant together with the tax roll be delivered forthwith to the Village Clerk-Treasurer, and that the Village Clerk-Treasurer shall on or before the 1st of June, 2020 cause a notice to be published in the *The Sun* and posted in at least two conspicuous places in the Village, and also, to be published one week after the first publication in said newspaper, and such tax roll and warrant have been left with him for collection of taxes therein levied and designating one or more convenient places in the Village of Hamburg where he will receive taxes from the 1st day of June, 2020 to and including July 1, 2020 from eight-thirty in the forenoon to four thirty o'clock in the afternoon, excepting Saturdays, Sundays and Holidays, and that on the taxes remaining unpaid after July 1, 2020, seven and one half percentum (7.5%) shall be added and an additional one and one half percentum (1-1/2%) the first day of each month thereafter until the return of the tax roll and warrant. The Clerk-Treasurer may begin to collect taxes as of the warrant date April 21, 2020.

AYES:

NAYS:

**MOTIONS
REGULAR MEETING**

3. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____,

WHEREAS, the Village of Hamburg has been authorized to undertake a capital improvements project at the Village of Hamburg Legion Field which included field work, parking lot improvements, field lighting, Americans with Disabilities Act-related sidewalks and curb ramps, enhanced safety measures, including improvements to walkways and fencing, as well as other such improvements; and

WHEREAS, prior to final approval of this project, the Board of Trustees of the Village of Hamburg wishes to ensure that the Legion Field Revitalization Project complies with the provisions of State Environmental Quality Act (SEQRA); and

WHEREAS, the Village Board has determined that the action is subject to SEQRA (6 NYCRR §617.7 (a)(i)), and that the action involves the approval of one (1) or more agencies (§617.6 (a)(iii)); and

WHEREAS, the Village Board has identified all involved agencies and, by exercising due diligence, has solicited all agencies to allow the Village of Hamburg to perform as lead agency; and

WHEREAS, the Village Board has reviewed a Full Environmental Assessment Form prepared by the applicant; a description of the Project; site layout plans; preliminary engineering drawings, survey, lighting and illumination plan, 3 letters of submission from Trautman Associates dated 7/31/2019, 8/12/2019 and 8/16/2019; further submission of Trautman Associates dated 2/4/2020, including layout plan, utilities plan, civil details, grading, erosion and sediment control plan, and electrical site plan and details; and

WHEREAS, the Village Board also reviewed two letters from GHD, the Village's consulting engineers regarding this project, and in particular the requirement that additional information regarding final engineering drawings and a SWPPP plan, SHPO letter and documentation dated 8/13/2019, DEC SEQR response letter dated 3/18/2020, Troutman Associates responses to GHD dated 2/19/2020; and

WHEREAS, the Village Board has reviewed SEQR Form Part 2 and Part 3, and a draft Negative Declaration/Notice of Determination of Non-Significance prepared by counsel of the Village Board in accordance with the criteria for determining significance of an action set for at 6 NYCRR §617.7.7 (c); and

WHEREAS, having considered the action's potential environmental impacts associated with the action;

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Hamburg, that the proposed action is subject to SEQRA; and

BE IT FURTHER RESOLVED, that the action appears to be a Type 1 action pursuant to SEQRA; and

BE IT FURTHER RESOLVED, that the Village Board identified, after exercising due diligence, all of the agencies which may be required to approve this action, and, therefore, a coordinated review of the action under SEQRA was required and necessary; and

**MOTIONS
REGULAR MEETING**

BE IT FURTHER RESOLVED, that the Village Board of Trustees for the Village of Hamburg is lead agency for such action under SEQRA; and

BE IT FURTHER RESOLVED, that the Village Board, as lead agency, adopts the findings, conclusions and rationale relating to the probable environmental impacts of the action, contained within the Full EAF Form including parts 2 and 3, and Negative Declaration/Notice of Determination of Non-Significance, and authorizes Jason Cozza, Village Administrator of the Village of Hamburg, to execute the EAF and to file the Negative Declaration/Notice of Determination of Non-Significance in accordance with the applicable provisions of law; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

AYES:

NAYS:

4. **MOTION** by Trustee Gaughan seconded by Trustee _____, to approve a purchase agreement with Musco Sports Lighting LLC for the installation of a sports lighting system at Legion Field in the amount of \$160,625.00 on Sourcewell Contract #071619-MSL.

AYES:

NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to approve the purchase and installation of a Daktronics scoreboard from Toth Sports in the amount of \$19,244.62 on Sourcewell Contract #050819-DAK.

AYES:

NAYS:

6. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, that Mary Salerno, having been appointed to the position of Account Clerk-Typist in the Police Department on October 28, 2019, and such appointment having been for a probationary period of six (6) months expiring on April 28, 2020, and Mary Salerno having completed such probationary term in a satisfactory manner.

Mary Salerno is hereby accorded permanent status as Provisional Account Clerk-Typist, effective April 28, 2020, subject to the conditions of a NYS Civil Service provisional appointment for the position of Account Clerk-Typist.

AYES:

NAYS:

7. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, that Jason Pietsch, having been appointed to the position of Police Officer on October 29, 2018, and such appointment having been for a probationary term of eighteen (18) months expiring on April 29, 2020, and Jason Pietsch having completed such probationary term in a satisfactory manner:

Jason Pietsch is hereby accorded permanent status in the position of Police Officer, effective April 29, 2020.

**MOTIONS
REGULAR MEETING**

AYES:

NAYS:

8. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending April 20, 2020.

AYES:

NAYS: