



**WORK SESSION AGENDA  
APRIL 6, 2020**

**MAYOR'S REPORT**

**SPECIAL PROJECT COORDINATOR PAUL BECKER**

**CODE ENFORCEMENT – JOE BONCORE**

**FIRE DEPARTMENT – CHIEF DAHLGREN**

**VILLAGE ADMINISTRATOR COZZA**

- A) Waterline Improvement Project

**DEPUTY MAYOR TALLMAN**

- A) ARC
- B) Planning

**TRUSTEE GAUGHAN**

- A) Beautification
- B) Recreation
- C) Hamburgh Holidays

**TRUSTEE HACKATHORN**

- A) Justice
- B) Historic Preservation
- C) Economic Development

**TRUSTEE DIPASQUALE**

- A) Environmental Conservation

**VILLAGE ATTORNEY MURPHY**

**POLICE CHIEF MICHAEL MELISZ**

**PUBLIC WORKS SUPERINTENDENT**

- A) Updates

**RECREATION SUPERVISOR HAEICK**

# VILLAGE OF HAMBURG

**Vision:** *The Most Desirable Community in  
Western New York Where Quality of Life,  
Affordability and Innovation is the Norm.*

**Mission:** *Village Representatives and Employees that  
care for the Community by efficiently providing  
services while preparing for the future.*

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA APRIL 6, 2020

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON MARCH 16, 2020
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for April is Humility. Humility is limiting my feeling of self-importance and recognizing that everyone has strengths and limitations.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

**Special COVID-19 Meeting Message:**

In accordance with New York State Executive Order No. 202.1 and existing New York State Open Meetings Laws, this meeting will occur on video conference via Zoom. For videoconference login information please contact (716) 208-9926. Public expression will be accepted via email until 5:30 p.m. Please forward your public expression to [mayor@villagehamburg.com](mailto:mayor@villagehamburg.com).

**MOTIONS  
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, March 16, 2020.

AYES:

NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to transfer \$59.00 from A.2770 Miscellaneous Revenue into the Police Equipment Reserve A.0878. This money was collected by the Police Department for copy fees and charges in March, 2020.

AYES:

NAYS:

3. **MOTION** by Trustee Gaughan, seconded by \_\_\_\_\_, to authorize Mayor Thomas J. Moses, Sr. to execute the agreement from Municipal Solutions, in the amount of \$24,000, to provide financial services in connection with the upcoming borrowing related to the Water Consolidation Project.

AYES:

NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, that Joe Kasperek, having been appointed to the position of Truck Driver – Streets Division in the Department of Public Works on October 8, 2019 and such appointment having been for a probationary term of six (6) months, expiring on April 8, 2020 and Joe Kasperek having completed such probationary term in a satisfactory manner:

Joe Kasperek is hereby accorded permanent status in the position of Truck Driver – Streets Division, in the Department of Public Works effective April 8, 2020.

AYES:

NAYS:

5. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Kevin Nunn, 7-11, 14 Pierce Avenue for a façade upgrade using Apolic composite material in Oyster White and Pewter Mica. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of March 16, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Kevin Nunn, 7-11, 14 Pierce Avenue, for a façade upgrade as recommended by the Architectural Review Committee.

AYES:

NAYS:

**MOTIONS**  
**REGULAR MEETING**

6. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Jerry Noworyta of Gaffiti Grafix & Signs for *Corner Market*, 13 Pierce Avenue, for a 76" x 61" aluminum-framed, plastic-face ground sign with colors shown on the rendering. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of March 16, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Jerry Noworyta for *Corner Market*, 13 Pierce Avenue, for a ground sign as recommended by the Architectural Review Committee.

AYES:

NAYS:

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Jeff Giovino, *Coyote Café*, 36 Main Street, for a pergola-type wood and metal structure and temporary fencing to the rear of the property. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of March 16, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Jeff Giovino, *Coyote Café*, 36 Main Street for a pergola-type wood and metal structure and temporary fencing as recommended by the Architectural Review Committee.

AYES:

NAYS:

8. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Bryan Ehrhart, *Ehrhart CM Services, Inc.*, 161 Main Street, for renovations that include the installation of cedar board shutters on the first and second story windows, replacement of the existing entry door, replacement of front gable siding with either cedar shake shingles or hardieboard siding, replacement of front steps with split rail cedar railings, and a 48" x 60" ground sign. If there is going to be a commercial application on the first floor, then a landing has to be constructed. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of March 16, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Bryan Ehrhart, *Ehrhart*, 161 Main Street, for façade renovations, front door and steps with railings and signage as recommended by the Architectural Review Committee.

AYES:

NAYS:

**MOTIONS  
REGULAR MEETING**

9. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Doug Hutter for *Tops Friendly Market*, 6150 S. Park Avenue, for a façade renovation that includes removal of glass at the entrance vestibules and new standing seam metal roof panel; cultured stone veneer covering the two existing entrance porticos, with aluminum awnings and two decorative light fixtures; EIFS cornice on top of the exiting main façade element and the two existing entrance porticos. Applicant intends to remove “FRESH FOODS” signage and replace existing “PHARMACY” sign on the front façade with an updated version. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of March 16, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Doug Hutter for *Tops Friendly Market*, 6150 S. Park Avenue, for a façade renovation and signage as recommended by the Architectural Review Committee.

AYES:  
NAYS:

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards presented by Pat O’Brien, *West End Inn*, 340 Union Street, for a proposed new building to house a cidery, with capacity for hard cider production and a tasting room. Siding will be Diamond Kote board in Smokey Ash, with a black aluminum roof and black storefront windows. Applicant will use gooseneck lighting. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of March 17, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards presented by Pat O’Brien, *West End Inn*, 340 Union Street, for a proposed new building to house a cidery, as recommended by the Architectural Review Committee.

AYES:  
NAYS:

11. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to authorize the payment of the Village of Hamburg Accounts for the period ending April 6, 2020.

AYES:  
NAYS: