



**WORK SESSION AGENDA
FEBRUARY 18, 2020**

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – JOE BONCORE

FIRE DEPARTMENT – CHIEF DAHLGREN

VILLAGE ADMINISTRATOR COZZA

- A) Village Municipal Gas Utility

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE DIPASQUALE

- A) Environmental Conservation

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT

- A) Updates

RECREATION SUPERVISOR HAEICK

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA FEBRUARY 18, 2020

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON FEBRUARY 3, 2020
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for February is Civility. Civility is approaching others calmly, showing respect in my words and actions regardless of differences.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
 - A) Cathy Rybczynski, Hamburg Town Clerk re: submission of a Hamburg Town Board resolution opposing the elimination of NYS Video Lottery Terminal revenue
 - B) Marg Rust, Hamburg Garden Walk, re: request to hold the 16th annual *Hamburg Garden Walk* on Saturday and Sunday July 11 and 12, 2020
 - C) Imagine Hamburg re: Request to hold the *Movie in the Park* on Thursday, July 23, 2020
All Correspondence is received, reviewed and on file in the Clerk-Treasurer's Office
7. TRUSTEE MOTIONS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

**MOTIONS
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, February 3, 2020.

AYES:
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to have the following unpaid invoice added to the 2020-2021 tax roll for the Village of Hamburg:

LOCATION	CODE PURPOSE	INVOICE	BASE	PENALTY	ADD TO TAX ROLL
52 Janice Place S.B.L. 183.18-7-7	48007 Sidewalks	#34	360.00	32.40	392.40

AYES:
NAYS:

3. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to write off invoice #30 dated 7/11/2019, in the amount of \$20.00, as uncollectable.

AYES:
NAYS:

4. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to approve the use of Memorial Park for the 16th Annual *Hamburg Garden Walk* on Saturday, July 11 and Sunday, July 12, 2020 from 6:30 a.m. Saturday through 5:00 p.m. Sunday.

AYES:
NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to approve the request by Imagine Hamburg to use Memorial Park on Thursday, July 23, 2020 from 4:00 p.m. to 10:30 p.m. for the *Movie in the Park*. The rain date will be Thursday, July 30, 2020.

AYES:
NAYS:

6. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends the Board approve the salaries for the following Recreation Attendants PT and Recreation Attendants PT Seasonal for the 2019-2020 Fall/Winter season:

AFTERSCHOOL PROGRAM

Grace Takas 144 Huntington Ct.	\$10.20/hr.
Morgan Farry 3404 Old Lakeview Rd.	\$10.00/hr.
Jenna Ehret 4373 Naney Ct.	\$10.00/hr.

**MOTIONS
REGULAR MEETING**

AYES:
NAYS:

7. **MOTION** by Trustee Hackathorn, seconded by Trustee _____,

WHEREAS, the Board of Trustees of the Village of Hamburg approved a motion on July 15, 2019 which in part declared the Legion Field Revitalization Project to be classified as an "unlisted" action under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, since that time, the scope of the Legion Field Revitalization Project has changed to now incorporate, among other improvements, sports lighting.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Hamburg, in lieu of a change in scope, that the Legion Field Revitalization Project appears to be a Type I action under SEQRA and the project will proceed accordingly.

BE IT FURTHER RESOLVED that all other portions of the motion on July 15, 2019 remain the same.

AYES:
NAYS:

8. **MOTION** by Trustee Hackathorn, seconded by Trustee _____,

WHEREAS, Local Law #5 of 1997 created the Municipal Gas Utility of the Incorporated Village of Hamburg; and

WHEREAS, The Village has operated this Energy Service Company (ESCO) since 1997; and

WHEREAS, the Board of Trustees has made the determination that because of changes in the energy marketplace, it is no longer in the best interest of the village to continue operating a municipal gas utility and have made the decision to discontinue providing natural gas to its residents and businesses.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees has authorized the termination of the Village of Hamburg Municipal Gas Utility; and

BE IT FURTHER RESOLVED, that all residents and businesses currently being serviced by the Village of Hamburg Municipal Gas Utility will have their natural gas supply transferred to National Fuel Gas effective March 31, 2020; and

BE IT FURTHER RESOLVED that all Village of Hamburg Municipal Gas Utility business shall cease at the end of the current fiscal year of May 31, 2020.

AYES:
NAYS:

**MOTIONS
REGULAR MEETING**

9. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Chris McCaffrey of Ulrich Signs for *SS Peter and Paul's Church*, 66 E. Main Street, for a replacement 72" x 72" V-shaped ground sign. Location and size are the same as the existing sign. New sign will have aluminum posts and vinyl lettering. Colors were noted for the file. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of February 11, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Chris McCaffrey, *SS Peter and Paul's Church*, 66 E. Main, for a replacement ground sign as recommended by the Architectural Review Committee.

AYES:

NAYS:

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards presented by Roger Hancock (owner) and Charley Rust (architect), *Town and Country Furniture*, 37 Main Street, for a 53' x 15.5' cold storage addition to the rear of the building. It will consist of composite siding to match the adjacent building at 35 Main Street, and a standing seam metal roof. The addition will also have shielded sconce lighting, a new widened storefront opening at the rear of the building and new signage on the rear canopy, which will be in the same location as the existing signage. Materials include cultured stone ledgerstone, hardieplank and hardieshingle. Colors were included in the file. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of February 11, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Roger Hancock and Charley Rust, *Town and Country Furniture*, 37 Main Street, for an addition, signage and lighting as recommended by the Architectural Review Committee.

AYES:

NAYS:

11. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards presented by Dave Chiazza, Rob Trigilio and Cody Osborne for Iskalo 140 Pine, LLC, for modifications to previously approved renovations to the south building façade of the *Hamburg Village Square*, 140 Pine Street. The new proposal includes maintaining the continuous canopy on the south side, additional landscaping and the addition of lighting to the columns. The façade will consist of hardiplank siding to full brick on the columns and EIFS band with the cornice for signage to fit better, increasing the height, but not higher than the roof. Brick columns will have Azek or composite trim. Internal gutters will be installed, soffits replaced, and the addition of soffit lighting. The concrete sidewalk will be replaced as needed, pavers will be added and planters were proposed for in front of the columns. Signage will include raceway lighting with channel letters. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of February 11, 2020, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by representatives

**MOTIONS
REGULAR MEETING**

of Iskalo 140 Pine LLC for modifications to previously approved renovations at the *Hamburg Village Square*, 140 Pine Street as recommended by the Architectural Review Committee.

AYES:
NAYS:

12. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2020-00100 as presented by property owner Roger Hancock and Architect Charley Rust, *Town and Country Furniture*, 37 Main Street, CBD, for a 53' x 15.5' one-story addition to the rear of the existing building. Said approval is conditioned upon the applicant providing a dumpster enclosure with a minimum size of 8' x 8', and 8 ft. high. In addition, existing green space is to be restored and maintained, and the security fencing between 37 and 35 Main must also be maintained. Said Site Plan having been reviewed by the Planning Commission at their meeting of February 11, 2020, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES**: Site Plan Application #2020-00100, for a one-story addition, dumpster enclosure, and fencing and green space maintenance presented by Roger Hancock and Charley Rust, *Town and Country Furniture*, 37 Main Street, as recommended by the Planning Commission.

AYES:
NAYS:

13. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2020-00121, presented by representatives of Isaklo 140 Pine, LLC, for modifications to a previously approved site plan for the *Hamburg Village Square*, 140 Pine Street to include keeping the existing canopy on the south side and changes in landscaping and lighting to the south side buildings. Said Site Plan having been reviewed by the Planning Commission at their meeting of February 11, 2020, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby **APPROVES**: Site Plan Application #2020-00121, presented by representatives of Isaklo 140 Pine, LLC, for changes to the previously approved site plan and, as recommended by the Planning Commission.

AYES:
NAYS:

14. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to authorize the payment of the Village of Hamburg Accounts for the period ending February 18, 2020.

AYES:
NAYS: