



**WORK SESSION AGENDA  
JANUARY 6, 2020**

**MAYOR'S REPORT**

**SPECIAL PROJECT COORDINATOR PAUL BECKER**

**CODE ENFORCEMENT – JOE BONCORE**

**FIRE DEPARTMENT – CHIEF DAHLGREN**

**VILLAGE ADMINISTRATOR COZZA**

- A) 2020-2021 Budget

**DEPUTY MAYOR TALLMAN**

- A) ARC
- B) Planning

**TRUSTEE GAUGHAN**

- A) Beautification
- B) Recreation
- C) Hamburgh Holidays

**TRUSTEE HACKATHORN**

- A) Justice
- B) Historic Preservation
- C) Economic Development

**TRUSTEE DIPASQUALE**

- A) Environmental Conservation

**VILLAGE ATTORNEY MURPHY**

**POLICE CHIEF MICHAEL MELISZ**

**PUBLIC WORKS SUPERINTENDENT**

- A) Updates

**RECREATION SUPERVISOR HAEICK**

# VILLAGE OF HAMBURG

**Vision:** *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

**Mission:** *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA JANUARY 6, 2020

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**\*\* PUBLIC HEARING REGARDING LOCAL LAW #1 OF 2020 \*\***

**3. APPROVE THE MINUTES OF THE REGULAR MEETING HELD ON DECEMBER 16, 2019.**

**4. CHARACTER COUNCIL OF HAMBURG, INC.:** The virtue for January is Self-Control. Self-Control is being mindful of my thoughts, feelings and behaviors and exhibiting restraint to yield a better outcome.

**5. PUBLIC EXPRESSION – See signup sheet**

**6. CORRESPONDENCE**

- A) WNY Chapter of the American Public Works Association re: Sunset Drive Improvement Project selected to receive the Association's 2019 Transportation Project of the Year award
- B) NYS Environmental Facilities Corporation re: \$3,000,000.00 Water Infrastructure Improvement Act grant awarded to the Village of Hamburg to upgrade waterlines
- C) NYS Office of Parks, Recreation and Historic Preservation re: \$600,000.00 grant award to the Village of Hamburg for the Village Swim Center Rehabilitation Project
- D) Dan Meyer, 22 Randall Terrace re: year-end assessment and thanks for the benefits and services he receives as a resident of the Village of Hamburg

*All correspondence is received, reviewed and on file in the Clerk-Treasurer's office*

**7. TRUSTEE MOTIONS**

**8. STAFF REPORTS**

**9. FURTHER PUBLIC EXPRESSION:** Relating only to matters discussed during the meeting

**10. MAYOR'S REPORT**

**11. CLOSE MEETING – Announcement of future meetings**

**MOTIONS  
REGULAR MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, December 16, 2019.

AYES:  
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_ 16, to increase the budget of A.3002 State Aid in the amount of \$15,000 and transfer the money into the Police Equipment Reserve A.0878. This represents money received by the State for the purchase of portable radios in the Police Department under DCJS Number LG00103702.

AYES:  
NAYS:

3. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to establish that it is economically beneficial to the Village to continue to offer the In-Lieu-Of Health and Medical Benefits payment to retirees for the 2020-2021 fiscal year in accordance with Section 8.f. (Health Benefits) of the Policies and Procedures for Managerial, Confidential and Non-Represented Employees and the Memorandums of Agreement with the DPW CSEA and the Police Benevolent unions.

AYES:  
NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_,

**WHEREAS**, the next General Village Election for officers will be held on Wednesday, March 18, 2020.

**NOW, THEREFORE BE IT RESOLVED:** That the polls for said election will be open beginning at 12:00 o'clock noon and ending at 9 o'clock p.m., at the Village Hall, 100 Main Street, Hamburg, New York.

This resolution shall take effect immediately.

AYES:  
NAYS:

5. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards presented by Daniel and Christian Canfield, *Kitchen Thirty Two*, 5 Lake Street, for a previously erected 24" x 100" aluminum sign over the front door. Signage is white lettering, with the "Thirty Two" portion on a royal blue background. The applicant was advised that internal lighting is not allowed and the applicant agreed remove the bulbs. They will add 3 canister lights above the sign. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of December 17, 2019, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES:** the Application for Certificate of Compliance for building design

**MOTIONS  
REGULAR MEETING**

standards as presented by representatives of *Kitchen Thirty Two*, 5 Lake Street, for signage and lighting as recommended by the Architectural Review Committee.

AYES:

NAYS:

6. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards presented by Nicholas Fattey, *Fattey Beer*, 284 Buffalo Street, for previously erected painted signage of 11" white letters on a black background, running the length of the front façade (east elevation) of the building. Also approved was a painted black and gold round sign on the north façade, facing Highland Avenue. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of December 17, 2019, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards as presented by Nicholas Fattey, 284 Buffalo Street, for signage as recommended by the Architectural Review Committee.

AYES:

NAYS:

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards presented by Rich Blose, *Bliss Bridal*, 50 Buffalo Street, for a 16" x 114" wood-backed, aluminum-lettered sign. Colors are white letters on a black background. The applicant also presented directional signage in the parking area to the south of the property, which consists of a black pole sign with painted aluminum blades and vinyl lettering. The signs are directional only and will not be lighted. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of December 17, 2019, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards as presented by Rich Blose, *Bliss Bridal*, 50 Buffalo Street, for signage and for directional signage on the south side of the property as recommended by the Architectural Review Committee.

AYES:

NAYS:

8. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards presented by Rich Blose, *Haak's Cakes*, 55 Buffalo Street, for a 32 sq. in. perpendicular sign on the Buffalo Street façade, with a directional arrow pointing to the entrance that is located down the alleyway. Multiple colors are shown. The applicant also presented a 12" x 150" sign with black letters on a white background above the entrance on the E. Union Street side of the building/business. No lighting was proposed, but there is security lighting for the building located above the sign. A multi-colored painted mural that will frame the top and sides of the windows was also proposed for the Union Street façade. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of December 17, 2019, and the Architectural Review Committee having made a

**MOTIONS  
REGULAR MEETING**

recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES:** the Application for Certificate of Compliance for building design standards as presented by representatives of Rich Blose for *Haak's Cakes*, 55 Buffalo Street/9 E. Union for signage as recommended by the Architectural Review Committee.

AYES:

NAYS:

9. **MOTION** by Trustee DiPasquale, seconded by Trustee \_\_\_\_\_, to authorize the payment of the Village of Hamburg Accounts for the period ending January 6, 2020.

AYES:

NAYS: