

Tote Placement Guidelines



Tote Placement

- Wheels/handles should point towards the street.
- Totes must be kept clear of other objects or obstructions such as mailboxes and parked cars.
- Place your totes in either the grassy boulevard strip area as shown above or next to your driveway area.
- Place totes as level as possible and clear of right of way trees.
- Tote lids should be closed and not overflowing. * Note we are implementing the tote program to combat a rodent problem within the Village. Enforcement action will be increased and you may be subject to fines.*
- Totes should be placed by the curb by 7:00 am the day of your scheduled pick up; and removed by the end of your scheduled pick up day. * Collections will be delayed 1 day after Thanksgiving, Christmas, New Year's Day, Memorial Day, 4th of July holiday and Labor Day. *

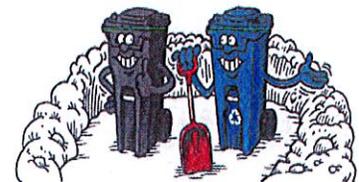
Common Reasons for Missed Collection

- Tote placement not in accordance with above guidelines.
- Tote is placed at curb outside of designated collection times.
- Trash has been placed outside of tote or tote is overfilled.
- Tote contains unacceptable materials and/or trash is not in clear bags.
- Tote has been placed on top of a snow bank.



Winter Tote Placement Tips

- Keep a spot cleared at the curb for your totes.
- Clearing snow after each snowfall makes it easier to move your tote to the collection point.
- Totes should not be set on top of snow banks.
- Do not place totes in the street. Totes can get hit by cars and snow plows.



Put your address (not name) on your totes. It's a good idea to write the address on the inside of the lid too, as it is less likely to wear off.