



**Village of Hamburg
Historic Preservation Commission
Application for Certificate of Appropriateness**

Pursuant to Chapter 44 of the Village Code

Property Address _____

Property Owner _____

Contact if Owner is a Company or LLC _____

Owner Address _____

Owner Phone _____

Owner Email _____

Name of Applicant – Agent of the Owner _____

Company Name (if Applicable) _____

Applicant Address _____

Applicant Email _____

Submit a letter of Authorization from the Property Owner to act as their agent

Description of the Project

By attachment to this application, provide all of the following items:

- _____ Written Description of all proposed work, including all Materials to be Removed, all new Materials, Design Elements, Dimension, etc.
- _____ Photographs: Both Current and Historic (if available)
(Contact the HPC prior to the Hearing for support to Locate Historic Photos)
- _____ Elevation Drawings of the Proposed Changes
- _____ Renderings, including the relationship to the adjacent Buildings
- _____ Property Boundary Survey
- _____ Site Layout Plan: Where demolition of a portion or the entire building is proposed, and/or an Addition is proposed, and/or a new Building is proposed
- _____ Samples of Materials and Colors being proposed
- _____ Signage: Where new signs are proposed or existing signs are to remain, provide a scaled drawing with description of materials, colors, method of illumination (all signs shall also be submitted to the Architectural Review Committee)
- _____ Provide all other information which the Commission may deem necessary in order to visualize/understand the proposed scope of work

Signature of the Applicant

Date

Print Name

