



Application for Certificate of Compliance
for Building Design Standards
Central Business, Commercial & Professional Office Districts

Applicant's Name _____ Today's Date _____

Applicant's Mailing Address _____ Phone(s) _____

_____ Email _____

Business Name _____ Zoned _____

Property Owner's Name (if diff. from applicant) _____

Property Address _____

Description of Proposed Work _____

The proposed work will require the following:

- _____ Architectural Review Committee Review and Approval
- _____ A Building Permit
- _____ A Certificate of Appropriateness from Historic Preservation Commission
- _____ Review and Approval from the Planning Commission (Site Plan/Special Permit)
- _____ A Variance by the Zoning Board of Appeals
- _____ Approval by the Village Board of Trustees
- _____ A Signed Certificate of Compliance for Building Design Standards

By attached, this application provides the following REQUIRED Items:

- _____ Survey/and or Site Plan
- _____ Photograph(s) of existing and adjoining properties
- _____ Architectural drawings/renderings/details
- _____ Façade Elevations/details
- _____ Perspective drawings, including the relationship to adjoining properties
- _____ Samples/specific of materials and colors to be utilized
- _____ Additional specification material data sheets
- _____ Other information deemed necessary to visualize the proposed work

For Office Use Only

Code Enforcement Review Date(s) _____

ARC Review Date(s) _____

Approved/Denied by Village Board _____ Date _____

Thomas J. Moses, Sr., Mayor

Comments _____