



WORK SESSION AGENDA

November 7, 2016

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

VILLAGE ADMINISTRATOR WITKOWSKI

- A) Executive – Personnel

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Peace Park Signage
- B) Beautification
- C) Recreation
- D) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE DIPASQUALE

- A) Environmental Conservation

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT

- A) PESH Violations
- B) Liability Concerns

RECREATION SUPERVISOR HAEICK

FIRE DEPARTMENT, CHIEF STERNER

- A) Updates
- B) October Call Reports

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA NOVEMBER 7, 2016

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING OF MONDAY, OCTOBER 17, 2016
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for November is Gratefulness. Gratefulness is letting others know by my words and actions how they have benefited my life.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
 - A) Dépt. of Justice re: Monthly report for September 2016
All correspondence is received, reviewed and filed
7. TRUSTEE REPORTS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

MOTIONS
REGULAR BOARD MEETING

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, October 17, 2016.

AYES:
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase the budget of A.3410.0250 Fire Other Equipment in the amount of \$10,744.21 as follows, for the replacement of a Star Team Trailer and other miscellaneous repairs/replacements as a result of the loss from 6/26/16:

\$6,809.96 from A.2690 Other Compensation for loss
\$3,934.25 from A.0863 Insurance Reserve

AYES:
NAYS:

3. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to transfer \$10,000 from the Insurance Reserve A.0863 into A.1930.0400 Judgements and Claims. This transfer is for the deductible due Selective Insurance for the 9/19/2012 loss.

AYES:
NAYS:

4. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase the budget of A.3989.0402 Disaster Other Expense in the amount of \$3,900.60 from fund balance. This is money reimbursed by FEMA for damages caused by the November 2014 storm and will be used for the Glen Meadows paving.

AYES:
NAYS:

5. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to increase the budget of A.2025 Pool Fees in the amount of \$515.47 and transfer the money into the Pool Reserve A.0878. This money was received from Great Lakes Vending for the vending machines at the pool.

AYES:
NAYS:

6. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses Sr. to sign the consulting agreement by and between the Village of Hamburg and Corporate Plans Inc. (CPI-HR) for services related to mandated practices, procedures, and reporting requirements for employers under the Affordable Care Act for the period from October 8, 2016 through September 30, 2017.

AYES:
NAYS:

MOTIONS
REGULAR BOARD MEETING

7. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends that the Board approve the salaries for the following Recreation Attendant PT Seasonal for the 2016-2017 Fall/Winter Season.

AFTER SCHOOL PROGRAM

Hannah Kroll-Haeick \$12.00/hr
214 Maple Ave

AYES:

NAYS:

8. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to hold a Public Hearing on Monday, December 5, 2016 at 7:00 p.m. at Village Hall, 100 Main Street, Hamburg, NY 14075 regarding Local Law #8 of 2016 to amend the Code of the Village of Hamburg by adding a new Chapter 161, to be entitled *Mobile Food Vending*, allowing for mobile food vendors in the village while promoting and protecting the public health, safety and general welfare of the Village of Hamburg and its residents.

AYES:

NAYS:

9. **MOTION** by Trustee Hackathorn, seconded by Trustee Gaughan, pursuant to Section 1436 of the Real Property Tax Law, the Board of Trustees, having received from the Clerk-Treasurer an account of unpaid Village Taxes for the fiscal year 2016-2017 which account shows unpaid Village Taxes for such fiscal year in the amount of \$ 84,003.79 and the Board having compared such account with the original tax roll:

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the account of unpaid taxes for the fiscal year of 2016-2017 so received by the Clerk-Treasurer is correct.
2. That the total amount of unpaid taxes for the fiscal year 2016-2017 is \$ 84,003.79.
3. That the County of Erie, having enacted a Local Law providing for the collection of delinquent Village Taxes as authorized by Section 1442 of the Real Property Tax Law said account of unpaid taxes for the fiscal year 2016-2017 of the Village of Hamburg, be transmitted to the Treasurer of the County of Erie by November 1, 2016.

This resolution and the actions authorized and directed by same are adopted and authorized pursuant to Section 1436 of the Real Property Tax Law.

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

10. **MOTION** by Trustee Hackathorn, seconded by Trustee _____,

WHEREAS, the Village of Hamburg has entered into a Cooperative Agreement with the Town of Hamburg in order to receive Community Development Block Grant (CDBG) funds from the United States Department of Housing and Urban Development, and

WHEREAS, the Village of Hamburg has requested \$220,000 from the Town of Hamburg's 2017 CDBG funds for a water line reconstruction project on a section of St. Mary's Place between Huntington Court and E. Main Street that is within a HUD target area in the Village of Hamburg.

NOW THEREFORE BE IT RESOLVED, if and when the funds are received, the Mayor shall be authorized to sign the agreement by and between the Town of Hamburg and the Village of Hamburg for the use of these funds.

AYES:

NAYS:

11. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Scott Schranz, *Nickel City Designs*, 278 Buffalo Street for a 16 sq. ft round wall sign, with a black and white logo, on ¼" plywood. The existing canopy was painted black with white letters added to the front flap. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of October 18, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Scott Schranz, *Nickel City Designs*, 278 Buffalo Street for a wall sign and awning as recommended above by the Architectural Review Committee.

AYES:

NAYS:

12. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Tony Giardina, *Mainly Hair*, 159 Main Street, for a 48" x 91" gray oval sign, with maroon and white lettering, to be mounted on the building centered above the door with one gooseneck light. Approval is subject to the applicant obtaining a variance from the Zoning Board of Appeals and the removal of the neon light currently in the front window. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of October 18, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Tony Giardina, *Mainly Hair*, 159 Main Street for a sign and lighting as recommended above by the Architectural Review Committee.

AYES:

NAYS: