**WORK SESSION AGENDA**
**October 17, 2016**

**MAYOR'S REPORT**

**SPECIAL PROJECT COORDINATOR PAUL BECKER**

**CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN**

**VILLAGE ADMINISTRATOR WITKOWSKI**

A) 2017-18 Budget Schedule
B) Purchasing Procedures
C) Executive - Personnel

**DEPUTY MAYOR TALLMAN**

A) ARC
B) Planning

**TRUSTEE GAUGHAN**

A) Beautification
B) Recreation
C) Hamburgh Holidays

**TRUSTEE HACKATHORN**

A) Justice
B) Historic Preservation
C) Economic Development

**TRUSTEE DIPASQUALE**

A) Food Trucks
B) Environmental Conservation

**VILLAGE ATTORNEY MURPHY**

**POLICE CHIEF MICHAEL MELISZ**

**PUBLIC WORKS SUPERINTENDENT**

A) Updates

**RECREATION SUPERVISOR HAEICK**

**FIRE DEPARTMENT, CHIEF STERNER**

A) Updates

# VILLAGE OF HAMBURG

**Vision:** ***The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.***

**Mission:** ***Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.***

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**
1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA
## OCTOBER 17, 2016

1. **PLEDGE OF ALLEGIANCE**

2. **ROLL CALL**

3. **APPROVE THE MINUTES OF THE REGULAR MEETING OF MONDAY, OCTOBER 3, 2016**

4. **CHARACTER COUNCIL OF HAMBURG, INC.:** The virtue for October is Obedience. Obedience is quickly and cheerfully carrying out the direction of those who are responsible for me.

5. **PUBLIC EXPRESSION** – See signup sheet

6. **CORRESPONDENCE**
   A) Clerk-Treasurer's Dept. re: Monthly Report for September 2016
   B) Marlene Spada re: Resignation as a Substitute Crossing Guard

7. **TRUSTEE REPORTS**

8. **STAFF REPORTS**

9. **FURTHER PUBLIC EXPRESSION:** Relating only to matters discussed during the meeting

10. **MAYOR'S REPORT**

11. **CLOSE MEETING –** Announcement of future meetings

**MOTIONS**
**REGULAR BOARD MEETING**

1. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, October 3, 2016.

AYES:
NAYS:

2. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to transfer $26,515.31 from fund balance into A.3989.0400 Disaster Other Expense. This is money reimbursed for damages caused by the November 2014 storm and will be used for the Glen Meadows parking lot repair.

AYES:
NAYS:

3. **MOTION** by Trustee DiPasquale, seconded by Trustee _____, to transfer $7,500 from fund balance into A.3989.0400 Disaster Other Expense. This is money reimbursed for damages caused by the November 2014 storm and will be used for the Smith Road ditch cleanup.

AYES:
NAYS:

4. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to accept, with regret, the resignation of Marlene Spada from the position of Substitute School Crossing Guard PT for the Police Department, effective immediately.

AYES:
NAYS:

5. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and GHD Consulting Services Inc. in an amount not to exceed $51,600 for engineering design, construction administration and inspection services related to the waterline replacement projects on Hawkins Avenue and Rosedale Avenue.

AYES:
NAYS:

6. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and CHA for the preparation of a 2016 Congestion Mitigation and Air Quality Improvement (CMAQ) grant application to the NYS Department of Transportation for the design and installation of a roundabout at Lake and Main Streets at a cost of $ $1,500.

AYES:
NAYS:

**MOTIONS**
**REGULAR BOARD MEETING**

7. **MOTION** by, seconded by Trustee Hackathorn, seconded by Trustee _____,

**WHEREAS**, the New York State Department of Transportation is offering funding under the Congestion Mitigation and Air Quality Improvement (CMAQ) program for transportation projects to reduce traffic congestion and improve traffic flow and air quality; and

**WHEREAS**, the Village of Hamburg's Roundabout at Lake and Main Streets project to provide intersection improvements through the installation of a roundabout to improve traffic flow, air quality and safety and reduce congestion qualifies under the CMAQ funding program; and

**WHEREAS**, Hamburg's project to install a roundabout at Lake and Main Streets is a high priority for the Village;

**NOW THEREFORE, BE IT RESOLVED** that the Village of Hamburg Board of Trustees enthusiastically supports the submission of the CMAQ grant application by the Mayor;

**BE IT FURTHER RESOLVED** that the Village hereby understands the need to provide matching funds toward the cost to design and construct the Roundabout at Lake and Main Streets Project.

AYES:
NAYS: