



WORK SESSION AGENDA

September 19, 2016

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

VILLAGE ADMINISTRATOR WITKOWSKI

- A) Pleasant Ave. – speeding concerns
- B) Healthy Neighborhood project schedule
- C) TAP Grant application - project options
- D) Water System Consolidation - update

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holiday

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Updates

RECREATION SUPERVISOR HAEICK

FIRE DEPARTMENT, CHIEF STERNER

- A) Updates

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA SEPTEMBER 19, 2016

1. PLEDGE OF ALLEGIANCE

**** SWEARING-IN OF MARK C. DIPASQUALE AS VILLAGE TRUSTEE ****

2. ROLL CALL

**** PUBLIC HEARING RE: LOCAL LAW #7 OF 2016 ****

3. APPROVE THE MINUTES OF THE REGULAR MEETING OF TUESDAY, SEPTEMBER 6, 2016

4. CHARACTER COUNCIL OF HAMBURG, INC.:

The virtue for September Diligence. Diligence is investing my time and energy to complete each task assigned to me.

5. PUBLIC EXPRESSION – See signup sheet

6. CORRESPONDENCE

A) Clerk-Treasurer's Dept. re: Monthly Report for August 2016

B) Dept. of Justice re: Monthly Report for July 2016

C) Merridy Knips, Hamburg Holidays re: Santa Claus Parade on Saturday, November 26, 2016

7. TRUSTEE REPORTS

8. STAFF REPORTS

9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting

10. MAYOR'S REPORT

11. CLOSE MEETING – Announcement of future meetings

MOTIONS
REGULAR BOARD MEETING

1. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to acknowledge the Mayoral appointment of Mark C. DiPasquale to the position of Trustee. This appointment is being made due to the vacancy created with the passing of Mark Colmerauer in April of this year. A special election for the seat will be held on March 21, 2017, with the next General Village Election to be held on March 20, 2018.

AYES:
NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Tuesday, September 6, 2016.

AYES:
NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget A.3989.0402 Disaster Other Expense in the amount of \$570 from fund balance. This is money reimbursed by FEMA for damages caused by the November 2014 storm and will be used for the Glen Meadows Parking Lot Repairs.

AYES:
NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to accept, with regret, the resignation of John R. Keem III as a Police Officer with the Village of Hamburg Police Department, effective October 4, 2016.

AYES:
NAYS:

5. **MOTION** by Deputy Mayor Tallman seconded by Trustee _____, to authorize Mayor Thomas J. Moses Sr. to accept the proposal from Municipal Solutions Inc. to provide MSRB Continuing Disclosure Updates and EMMA Filings pursuant to the provisions of Securities and Exchange Commission Rule 15c2-12 on behalf of the Village of Hamburg.

AYES:
NAYS:

6. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____,

WHEREAS, the Village of Hamburg proposes to complete the Waterline Reconstruction project on Hunt Avenue between East Main and East Union in the Village of Hamburg under the 2016 Community Development Project, and

WHEREAS, the Village's Engineer has determined that the project is an Unlisted Action, and

**MOTIONS
REGULAR BOARD MEETING**

WHEREAS, the Village's Engineer has completed a Short Environmental Assessment Form for Unlisted Actions,

NOW, THEREFORE be it resolved as follows:

The Village Board has determined that this is an Unlisted Action under SEQRA, and the project will have no significant environmental impact.

AYES:

NAYS:

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____,

WHEREAS, the Village of Hamburg proposes to complete the Waterline Reconstruction project on Hunt Avenue between East Main Street and East Union Street in the Village of Hamburg under the 2016 Community Development Block Grant project, and

WHEREAS, The Village Engineer has determined that the project will add a hydrant on Hunt Avenue.

NOW, THEREFORE BE IT RESOLVED that the Village Board authorizes the installation of the hydrant on Hunt Avenue and upon installation of the hydrant, agrees to pay the annual public fire protection fees for the additional hydrant related to the project to the Erie County Water Authority.

AYES:

NAYS:

8. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to

WHEREAS, Raymond Zabron was appointed provisionally to the position of Mechanic in the Department of Public Works, effective September 7, 2016, pending his approval by Civil Service and subject to Zabron obtaining a Vehicle Inspection License, and

WHEREAS, Zabron has been approved by Civil Service and he has obtained his Vehicle Inspection License.

NOW THEREFORE, Raymond Zabron is no longer considered provisional for Civil Service purposes, but his probationary period of six (6) months shall continue retroactive to September 7, 2016.

AYES:

NAYS:

9. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to appoint Christopher Kustra, 143 Oak Hill Drive, to the position of Truck Driver in the Department of Public Works, effective September 20, 2016, with a probationary period of six (6) months. The hourly rate of a Truck Driver is \$27.60.

MOTIONS
REGULAR BOARD MEETING

AYES:

NAYS:

10. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to appoint Bryan Brown, 468 Pleasant Avenue, Hamburg, to the position of Refuse Collector-Laborer in the Department of Public Works, effective September 30, 2016, subject to completion of a background check and pre-employment physical. The starting hourly rate is \$14.87 for the position with a probationary period of six (6) months.

AYES:

NAYS:

11. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the application of Arthur and Donna Nowicki to house three dogs at their residence located at 93 Raymond Street, Hamburg, NY.

AYES:

NAYS: