



WORK SESSION AGENDA

August 1, 2016

5:30 p.m. Charlie Cox, Aldrich and Cox re: Liability Insurance

MAYOR'S REPORT

- A) Scheduling of baseball games at Legion Field

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

VILLAGE ADMINISTRATOR WITKOWSKI

- A) Vacation Cash Out Request
- B) Grant Application

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

- A) Bullet Proof Vest Test Project

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

RECREATION SUPERVISOR HAEICK

FIRE DEPARTMENT, CHIEF STERNER

- A) Ladder Truck

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA AUGUST 1, 2016

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING OF MONDAY, JULY 18, 2016
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for August is Joyfulness. Joyfulness is maintaining a good attitude even when faced with unpleasant conditions.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
 - A) Hamburg American Legion Post 527, 1 Memorial Drive re: Scheduling of baseball games at Legion Field
 - B) Sally Couzens, Hamburg Health Science Academy Director, Hamburg High School re: Request to hold 5K *Bulldog Dash* in the Village on Saturday, October 15, 2016
 - C) Paul VanVoorhees, 115 Long Avenue re: Resignation from the Planning Commission
All correspondence is received, reviewed and filed
7. TRUSTEE REPORTS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

MOTIONS
REGULAR BOARD MEETING

1. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, July 18, 2016.

AYES:

NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budgets of A.9950.0900 Inter-Fund Transfer and A.3501 Consolidated Highway Aid in the amount of \$33,082.36 and transfer money to H01.2007.0355 Chips Capital Project. The \$33,082.36 represents the 2016-17 Pave NY apportionment for the Village of Hamburg for the rehabilitation and reconstruction of local highways.

AYES:

NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of A.3989.0402 Disaster Other Expense in the amount of \$5,837.70 from fund balance. This is money reimbursed by FEMA for damages caused by the November 2014 storm and will be used for roof repairs at the Department of Public Works.

AYES:

NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and the Buffalo Erie Niagara Land Improvement Corporation (BENLIC) for the sale from the BENLIC to the Village of real property known as 0 Buffalo Street and identified as SBL# 196.09-1-28.1.

AYES:

NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to declare the following fixed assets as surplus and authorize disposal of said fixed assets:

Police Dept.:

2407 2013 Color Laser Printer

AYES:

NAYS:

6. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to accept, with regret, the resignation of Paul Van Voorhees from the Village Planning Commission, effective August 1, 2016.

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

7. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign the Memorandum of Understanding, by and between the Village of Hamburg and Paul J. Becker, Special Projects Coordinator for services related to the implementation of the Village's Comprehensive Plan, commencing June 1, 2016 and ending May 31, 2017.

AYES:
NAYS:

8. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and GHD Consulting Services Inc. in an amount not to exceed \$30,200 for engineering design, construction administration and inspection services related to the Community Development Block Grant Waterline replacement project on Hunt Avenue.

AYES:
NAYS:

9. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve Site Plan Application #2016-01226 for 174 Buffalo Street, *Daniel's Restaurant*, C2, for a 10'x44' deck to be used for outdoor dining and located alongside the building next to the handicap ramp, as presented by architect Daryl Martin. Said Site Plan having been reviewed by the Planning Commission at their meeting of July 26, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES:** Site Plan Application #2016-01226 for 174 Buffalo Street, *Daniel's Restaurant*, for a 10'x44' deck as recommended by the Planning Commission.

AYES:
NAYS:

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2016-00108 for 140 Pine Street, C2, for lighting change at Rite Aid in the Hamburg Village Square. Four wall packs on the Buffalo Street side of the building will be removed and two lighting poles, 23 feet high, will be added along the edge of the parking. The pole lighting will offer shielding from Buffalo Street, as per SKA-03. Plan change requested by project architect, Kenneth Klapper, on behalf of owner, Iskalo Development Corp. Said Site Plan having been reviewed by the Planning Commission at their meeting of July 26, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES:** Site Plan Application #2016-00108 for 140 Pine Street for a lighting change at Rite Aid in the Hamburg Village Square Plaza as recommended by the Planning Commission.

AYES:
NAYS:

MOTIONS
REGULAR BOARD MEETING

11. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Daryl Martin for *Daniel's Restaurant*, 174 Buffalo Street, for a 10'x44' deck to be used for outdoor dining and located alongside the building next to the handicap ramp. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of July 19, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Daryl Martin for *Daniel's Restaurant*, 174 Buffalo Street, for a 10'x44' deck as recommended above by the Architectural Review Committee.

AYES:
NAYS

12. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Laurie Kleinfelder, *Coldwell Banker*, for a ground sign at 174 Main Street. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of July 19, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Laurie Kleinfelder, *Coldwell Banker*, 174 Main Street, for a ground sign as recommended by the Architectural Review Committee

AYES:
NAYS:

13. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Ken Klapper, Iskalo Development Corp., for pole lighting at Rite Aid in the Hamburg Village Square, 140 Pine Street. The approval is subject to the removal of the current wal-pak lighting on west elevation at Rite Aid. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of July 19, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Ken Klapper, on behalf of Iskalo Development Corp., for pole lighting at Rite Aid in the Hamburg Village Square, as recommended by the Architectural Review Committee.

AYES:
NAYS