



WORK SESSION AGENDA

July 5, 2016

- 5:30 p.m. Dave Britton, GHD Engineering**
- Sunset Drive
 - Executive – Sale of Property

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

- A) Dead Trees at 200 E. Prospect

VILLAGE ADMINISTRATOR WITKOWSKI

- A) Hilbert College Service Project
B) Spot Coffee

DEPUTY MAYOR TALLMAN

- A) ARC
B) Planning

TRUSTEE GAUGHAN

- A) Use of Village Facilities
B) Beautification
C) Recreation
D) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
B) Historic Preservation
C) Economic Development

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

- A) Executive – Personnel

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Executive - Personnel

RECREATION SUPERVISOR HAEICK

FIRE DEPARTMENT, CHIEF STERNER

- A) The Star team fire
B) Calls for June
C) Drills for June

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA JULY 5, 2016

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

**** PUBLIC HEARING RE: LOCAL LAW #6 OF 2016 ****

3. APPROVE THE MINUTES OF THE REGULAR MEETING OF MONDAY, JUNE 20, 2016

4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for July is Decisiveness. Decisiveness is the ability to recognize key factors and finalize difficult decisions.

5. PUBLIC EXPRESSION – See signup sheet

6. CORRESPONDENCE

A) Samuel Hearn, 95 Buffalo Street re: Barking dogs at the Village Veterinary Clinic

B) Christine Frawley, 89 Meadow Run re: Garbage totes

All correspondence is received, reviewed and filed

7. TRUSTEE REPORTS

8. STAFF REPORTS

9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting

10. MAYOR'S REPORT

11. CLOSE MEETING – Announcement of future meetings

MOTIONS
REGULAR BOARD MEETING

1. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of Monday, June 20, 2016.

AYES:

NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of A.3989.402 Disaster Preparedness Other Expense in the amount of \$8,286.55 from Fund Balance. This is money reimbursed for damages caused by the November 2014 storm and will be used for roof repairs at the Department of Public Works.

AYES:

NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to increase the budget of A.3989.0402 Disaster Other Expense in the amount of \$330.00 from Fund Balance. This is money reimbursed for damages caused by the November 2014 storm and will be used for the Glen Meadows parking lot repair.

AYES:

NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and CHA Consulting Inc. for engineering services to develop the preliminary design for potential roundabouts at the Lake Street/Main Street intersection and the Lake Street/Pleasant Avenue intersection in an amount not to exceed \$23,000.

AYES:

NAYS:

5. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an Extra Authorization to the agreement between the Village of Hamburg and Wendel Architecture, Engineering, Surveying and Landscape Architecture, P.C. that will provide additional architectural/engineering services for the Village's Healthy Neighborhood Corridor project in an amount not to exceed \$53,040.

AYES:

NAYS:

6. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an Inter-Municipal Agreement between the Village of Hamburg and Erie County to allow the Village to conduct work on Legion Drive (CR 134) including installation of curb ramps, crosswalks, sidewalks, pedestrian signals and site restoration related to the NYSDOT funded Healthy Neighborhood Corridor Project (TAP 2014).

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

7. MOTION by Deputy Mayor Tallman, seconded by Trustee _____, to approve a Memorandum of Agreement to amend the Collective Bargaining Agreement by and between the Village of Hamburg and the Hamburg Police Benevolent Association for the period from June 1, 2015 to May 31, 2020 and to authorize Mayor Thomas J. Moses Sr. to sign said memorandum which pertains to Section 8.8 (Health Benefits, Retirees) and addresses issues related to the provision of an FSA and HRA for eligible retirees.

AYES:

NAYS:

8. MOTION by Deputy Mayor Tallman, seconded by Trustee _____, to amend Section 7 (Health Benefits) of the Policies and Procedures for Managerial, Confidential and Non-Represented Employees originally adopted to be effective 1/1/1995, by adding subsections I.) and II.) to subsection 8.) a.) as follows:

SECTION 7: HEALTH BENEFITS

8.) RETIREES:

a.) Paragraph 2:

Retirees - The Village will provide eligible retirees with medical insurance coverage as identified in subsection 7.1. above. Eligible retirees will be provided with the medical insurance coverage offered to current employees during their retirement if so eligible.

Add:

I.). Effective for the 2016-17 Plan Year only (July 1, 2016 – June 30, 2017), the Village contribution to the FSA for a retiree as identified in Section 7.1.b.III.C. will be eliminated and replaced by an identical contribution of \$150 for single, \$250 two person and \$375 family per year to the retiree's "limited use, deductible only" HRA identified in Section 7.1b.III.A. paragraphs 2 and 3, resulting in the HRA being increased to \$1,500 for single coverage and \$3,000 for two person and family coverage per year for eligible retirees for the 2016-17 Plan Year only.

II.). Effective beginning with the 2017-18 Plan Year (July 1, 2017 – June 30, 2018) the Village will create a "medical care, including co-payments" HRA with no rollover of unused funds for retirees to replace the FSA. The Village contribution to the FSA for a retiree as identified in Section 7.1.b.III.C will be eliminated and replaced by an identical contribution of \$150 for single, \$250 two person and \$375 family per year to the retiree's "medical care, including co-payments" HRA with no rollover. The Village's contribution to the retirees "limited use, deductible only" HRA will remain at \$1,350 for single coverage, \$2,750 for two person coverage and \$2,625 for family coverage per year as identified in Section 7.1.B.III. A. paragraph 3.

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

9. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses Sr. to sign the contract extension by and between the Village of Hamburg and Amato, Fox & Company, PC, Certified Public Accountants for auditing services through May 31, 2017 including the year-end audit for fiscal year 2015-16.

AYES:

NAYS:

10. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to amend Chapter A255 of the Code of the Village of Hamburg. Whereas on May 5, 2014 the Village Board of Trustees established a \$100 fee for Special Events and/or Use of Facilities Permit, Now the Board hereby abolishes the \$100 fee for the Special Events and/or Use of Facilities permit effective with the issuance of future permits.

AYES:

NAYS:

11. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to amend Section 12 (Miscellaneous) of the Policies and Procedures for Managerial, Confidential and Non-represented Employees originally adopted to be effective 1/1/1995 by adjusting the introductory paragraph of Section 12 by changing the existing Caretaker – Part Time (subsection 1) to:

Custodian (Youth Center) – Part Time (subsection 1)

AYES:

NAYS:

12. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends the Board approve the salaries for the following Recreation Attendants PT Seasonal for the 2016 Summer Season:

Lifeguards:

Erin Ryan 3649 Bonnie Lane	\$ 9.75/hr
Claire Herrmann 151 Sherburn	\$ 8.00/hr
Erin Kane 4012 Ockler Ave.	\$ 9.00/hr (salary adjustment)

AYES:

NAYS: