



WORK SESSION AGENDA
June 20, 2016

MAYOR'S REPORT

- A) Facility Use Fees

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

VILLAGE ADMINISTRATOR WITKOWSKI

- A) Sunset Drive Complete Streets Proposal
- B) Executive – Sale of Property

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
 - 1) Grant Application for Trails
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

VILLAGE ATTORNEY MURPHY

POLICE CHIEF MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Totes
- B) Grant
- C) Updates

RECREATION SUPERVISOR HAEICK

FIRE DEPARTMENT, CHIEF STERNER

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA JUNE 20, 2016

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE THE MINUTES OF THE REGULAR MEETING OF MONDAY, JUNE 6, 2016**
4. **CHARACTER COUNCIL OF HAMBURG, INC.:** The virtue for June is Alertness. Alertness is being aware of what is taking place around me so I can have the right responses.
5. **PUBLIC EXPRESSION** – See signup sheet
6. **CORRESPONDENCE**
 - A) Clerk-Treasurer's Dept. re: Monthly Report for May 2016
 - B) Tim Hines, 46 Therin Drive re: request to lower Village speed limit from 30 to 25
 - C) Ralph Spina re: Service Award Program Credit for 2015

All correspondence is received, reviewed and filed
7. **TRUSTEE REPORTS**
8. **STAFF REPORTS**
9. **FURTHER PUBLIC EXPRESSION:** Relating only to matters discussed during the meeting
10. **MAYOR'S REPORT**
11. **CLOSE MEETING** – Announcement of future meetings

MOTIONS
REGULAR BOARD MEETING

1. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of Monday, June 6, 2016.

AYES:

NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the transfer of \$3,648.75 from T.0079 Friends of Parks and Recreation into H.42.2016.0353 Equipment Capital Project to help fund the purchase of tractor attachments.

AYES:

NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to hold a Public Hearing on Tuesday, July 5, 2016 at 7:00 p.m. at Village Hall, 100 Main Street, Hamburg, NY to take and hear comments relative to the passage of Local Law #6 of 2016, amending Chapter 198 SOLID WASTE of the Code of the Village of Hamburg.

AYES:

NAYS:

4. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to amend the 2015 Service Award Report submitted and approved by the Board of Trustees at their Regular Meeting of March 21, 2016, to reflect the total points earned by Ralph Spina, Badge #21, is now 68, qualifying him for service award credit for 2015.

AYES:

NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and LaBella Associates for the development of an Underutilized Sites Strategy, in an amount not to exceed \$60,000, in accordance with the associated Empire State Development Incentive Proposal for the project.

AYES:

NAYS:

6. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign an agreement between the Village of Hamburg and Labella Associates for the preparation of 2016 Consolidated Funding Applications for a Local Government Efficiency Implementation Grant for consolidation of the Village's water system with the Erie County Water Authority, and a Local Government Efficiency Planning Grant to study the sharing of Public Works facilities at a cost not exceed \$6,500.

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2016-00956, 35 Main Street (*Main Street Ice Cream*), CBD, for a 53' x 18' rear addition, subject to review and approval by the Historic Preservation Commission. The building will contain a mixed use of 2 commercial and 3 residential spaces in addition to Main Street Ice Cream. The existing railing will be continued along the addition. The Building Department will conduct a complete review for compliance with the building code. Said Site Plan having been reviewed by the Planning Commission at their meeting of June 14, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES:** Site Plan Application #2016-00956, for an addition at 35 Main Street (*Main Street Ice Cream*) as recommended by the Planning Commission, and subject to Historic Preservation review and approval.

AYES:

NAYS:

8. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2016-00829 for 255 Buffalo Street, C2, for a 14' 6" x 8' vestibule, pending the submission of a landscape plan. Said Site Plan having been reviewed by the Planning Commission at their meeting of June 14, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES:** Site Plan Application #2016-00829, for a front vestibule at 255 Buffalo Street, pending the submission of a landscape plan, as recommended by the Planning Commission.

AYES:

NAYS:

9. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Tommy Truong, 255 Buffalo Street (*Saigon Bangkok*) for the addition of a front vestibule, signage and lighting. The addition will have a gable roof, Aztec panels and trim with stone veneer. The north elevation will be painted to match the color of the stone. Windows will be 1" insulated glass and aluminum framing and LED halo lighting will surround the signage on the front of the building, with down lighting on the piers. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of June 14, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES:** the Application for Certificate of Compliance for building design standards submitted by Tommy Truong, 255 Buffalo Street (*Saigon Bangkok*) for a front vestibule, signage and lighting as recommended above by the Architectural Review Committee.

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Iskalo Development Corp, 140 Pine Street, Hamburg Village Square (*for Child and Adolescent Treatment Services*) for window signage. While the applicant is proposing window screens covering more than 40% of the windows, it is signage film that allows you to see out of from the inside, but not from the outside in. Screening is needed to protect child clients and is a State Department of Mental Health regulation. Due to the specific use of this storefront, the ARC made an exception to the 40% rule. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of June 14, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Iskalo Development Corp, 140 Pine Street, Hamburg Village Square (*for Child and Adolescent Treatment Services*) for window film/signage as recommended by the Architectural Review Committee.

AYES:

NAYS:

11. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend that the Village Board approve the Application for Certificate of Compliance for building design standards submitted by Randy and Denise Fenton, 35 Main Street (*Main Street Ice Cream*) for a 2-story, 53' wood addition extending to the rear of the building, subject to review and approval by the Historic Preservation Commission. The building will contain a mixed use of 2 commercial and 3 residential spaces in addition to Main Street Ice Cream. Proposed material consists of brick piers that return, followed with cement board siding. Fabric awnings will match the front awning. There will be double hung windows with an aluminum storefront glazing system. A wood deck is proposed off the back which will be part of the screening for the dumpster and utilities. A steel deck will be constructed off of the front apartment. No signage proposed at this time. Architectural Review Committee approval is conditioned upon Historic Preservation Commission review and approval. Said application having been reviewed by the Architectural Review Committee (ARC) at their meeting of June 14, 2016, and the Architectural Review Committee having made a recommendation to this Board that said application be approved, and this Board having reviewed said application, the Board of Trustees hereby **APPROVES**: the Application for Certificate of Compliance for building design standards submitted by Randy and Denise Fenton, 35 Main Street (*Main Street Ice Cream*) for an addition as recommended above by the Architectural Review Committee, and subject to Historic Preservation review and approval,

AYES:

NAYS:

12. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends the Board approve the salaries for the following Recreation Attendants PT Seasonal for the 2016 Summer Season:

KIDSPLAY:

Margaret Neureuter	\$ 8.00/hr
95 Rosedale	

MOTIONS
REGULAR BOARD MEETING

Morgan Fiore \$ 8.00/hr
170 Highland

GROUNDS:

Eric Kiel \$ 8.00/hr
198 Holiday Lane

AYES:

NAYS: