



**WORK SESSION AGENDA**

**June 6, 2016**

**5:30 p.m. Earl Knauss re: Kalamazoo Small Library Project**

**MAYOR'S REPORT**

- A) Facility Use Fee

**SPECIAL PROJECT COORDINATOR PAUL BECKER**

**CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN**

**VILLAGE ADMINISTRATOR WITKOWSKI**

- A) Additional CHIPs Funding
- B) Sunset Drive Complete Streets Proposal
- C) Executive – Sale of Property

**DEPUTY MAYOR TALLMAN**

- A) ARC
- B) Planning

**TRUSTEE GAUGHAN**

- A) Beautification
- B) Recreation
- C) Hamburgh Holidays

**TRUSTEE HACKATHORN**

- A) Justice
- B) Historic Preservation
- C) Economic Development

**VILLAGE ATTORNEY MURPHY**

**POLICE CHIEF MICHAEL MELISZ**

**PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH**

- A) Updates

**RECREATION SUPERVISOR HAEICK**

**FIRE DEPARTMENT, CHIEF STERNER**

# VILLAGE OF HAMBURG

**Vision:** *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

**Mission:** *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA JUNE 6, 2016

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE SPECIAL MEETING OF MONDAY, APRIL 25, 2016, REGULAR MEETING OF MONDAY, MAY 16, 2016 AND THE YEAR END MEETING OF WEDNESDAY, MAY 25, 2016
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for June is Alertness. Alertness is being aware of what is taking place around me so I can have the right responses.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
  - A) Clerk-Treasurer's Dept. re: Monthly Report for April 2016
  - B) Dept. of Justice re: Monthly Report for April 2016
  - C) Philip Durkin re: Request to hold the annual Burgerfest event on Saturday, July 16, 2016
  - D) Chris Mueller, Charter Communications, Inc. re: Notification of merger between Charter Communications, Time Warner Cable Inc. and Bright House Networks LLC.  
*All correspondence is received, reviewed and filed*
7. TRUSTEE REPORTS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

**MOTIONS**  
**REGULAR BOARD MEETING**

1. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to approve the minutes of the Special Meeting of the Board of Trustees held on Monday, April 25, 2016; the Regular Meeting of Monday, May 16, 2016 and the Year End Meeting of May 25, 2016.

AYES:  
NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$7,440 from the Police Car Account A.3120.0230 into the Police Capital Reserve A.0878.

AYES:  
NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$6,000 from A.878 Municipal Facility Reserve to support account A.1640.0401 Central Garage Building Maintenance to help fund the purchase of software and hardware for the central garage fueling station as referenced on page 1 and page 11 of the 2016/2017 budget.

AYES:  
NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$5,000 from A.3410.0250 Fire - Other Equipment into the HVFD Equipment Reserve A.0878.

AYES:  
NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$9,500 from A.878 Municipal Facility Reserve to support account A.7150.0402 Pool Other Expense to help fund the purchase of the pool roof as referenced on page 1 and page 15 of the 2016/2017 budget.

AYES:  
NAYS:

6. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$156 from A.9060.0804 Hospitalization into A.7620.0100 Community Center Personal Services.

AYES:  
NAYS:

7. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to authorize the transfer of 7,163 from A.9060.0804 Hospitalization as follows

**MOTIONS**  
**REGULAR BOARD MEETING**

\$6,654 into A.3120.0100 Police Personal Services  
\$ 509 into A.3120.0100 Social Security

AYES:  
NAYS:

8. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to increase the budget of A.9950.0900 Interfund Transfers and A.3501 Consolidated Highway Aid in the amount of \$87.84 to reflect the SFY 2016-2017 CHIPS Apportionment of \$144,932.84.

AYES:  
NAYS:

9. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to increase H52.2401 Interest earnings Water System Rehab. Capital Project and H52.9901.0902 Transfer to Other Funds in the approximate amount of \$3.04 which is the amount of interest earned on the Water System Rehab Capital Project in 2015-2016 to go into the General Fund.

AYES:  
NAYS:

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to authorize Mayor Thomas J. Moses, Sr. to sign the Indemnification and Hold Harmless Agreement by and between the Village of Hamburg and the Burgerfest Committee permitting the use of Parcel 196.09-1-27.1, commonly referred to as 30 Buffalo Street, for a community festival called Burgerfest, on Saturday, July 16, 2016, subject to the submission of a facility use application and agreement, appropriate insurance certificate(s) and the road closure permit.

AYES:  
NAYS:

11. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to approve the revised date of Wednesday, June 8, 2016 from Monday, June 6, 2016, to hold the *Hamburg Reading Invasion* event in Memorial Park.

AYES:  
NAYS:

12. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to accept delivery and title of one (1) 2016 Ford Ambulance, Vehicle Identification No. 1FDUF4HT0GEB80224 as of May 12, 2016, such vehicle to become a unit of the fire-fighting facilities of the Village of Hamburg and the Hamburg Volunteer Fire Department, Inc. and designated Ambulance Vehicle #8. The Clerk-Treasurer is directed to provide insurance coverage for this vehicle.

AYES:  
NAYS: