



WORK SESSION AGENDA

April 18, 2016

5:30 p.m. Dave Chiazza, Iskalo Development re: Hamburg Village Square Project

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

VILLAGE ADMINISTRATOR WITKOWSKI

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

VILLAGE ATTORNEY MURPHY

POLICE CAPTAIN MICHAEL MELISZ

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Totes
- B) Updates

RECREATION SUPERVISOR HAEICK

- A) Memorial Park garbage receptacles
- B) Recreation Leader cell phone allowance

FIRE DEPARTMENT, CHIEF STERNER

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA

APRIL 18, 2016

1. PLEDGE OF ALLEGIANCE
2. ROLL CALL
3. APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FROM MONDAY, APRIL 4, 2016
4. CHARACTER COUNCIL OF HAMBURG, INC.: The virtue for April is Persuasiveness. Persuasiveness is guiding vital truths around another's mental roadblocks.
5. PUBLIC EXPRESSION – See signup sheet
6. CORRESPONDENCE
 - A) Clerk Treasurer's Dept. re: Monthly Report for March 2016
 - B) Hamburg Vol. Fire Dept. re: Monthly Report for March 2016
 - C) Mike DiTonto re: Use of Peace, Centennial and Kronenberg Parks and Centennial Park Overlook for VBAC Wine About event on Saturday, May 7, 2016
 - D) Village of Blasdell Mayor Mike Petrie and the Blasdell Board of Trustees sent their condolences on the recent and sudden passing of Hamburg Village Trustee Mark Colmerauer
 - E) Sharon Raymond on behalf of the American Lung Association re: designating the 2nd full week of May as *Women's Lung Health Week* in the Village of Hamburg

All correspondence is received, reviewed and filed
7. TRUSTEE REPORTS
8. STAFF REPORTS
9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting
10. MAYOR'S REPORT
11. CLOSE MEETING – Announcement of future meetings

MOTIONS
REGULAR BOARD MEETING

1. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, April 4, 2016.

AYES:
NAYS:

2. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to create Capital Projects account H52.2015.0400 Water System Rehab.

AYES:
NAYS:

3. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to authorize the transfer of \$101,847.41 from the Sanitary Sewer Debt Reserve G.884 into the Sewer Fund for the Sanitary Sewer Debt Service Payment due May 1, 2016.

AYES:
NAYS:

4. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to declare the following fixed assets as surplus and authorize disposal of said fixed assets:

Police Dept.:

1677 Toshiba Computer Notebook
1722 HP Desktop Computer

2620 Canon Portable Printer
Samsung SyncMaster 740bx Monitor

Recreation Dept.:

(As per the attached)

AYES:
NAYS:

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to authorize Mayor Thomas J. Moses, Sr. to sign the Indemnification and Hold Harmless Agreement by and between The Village of Hamburg and the Hamburg Chamber of Commerce permitting the use of Parcel 196.09-1-27.1, commonly referred to as 30 Buffalo Street for a seasonal farmer's market.

AYES:
NAYS:

6. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that Kevin P. Sullivan, hired as a Village Police Officer at the March 21, 2016 meeting of the Board of Trustees, with the appointment effective May 2, 2016, has satisfactorily completed the required pre-employment physical and background check.

AYES:
NAYS:

MOTIONS
REGULAR BOARD MEETING

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2016-00108 for site work/façade renovations at 140 Pine Street, (*Hamburg Village Square*), C2, pending resolution of zoning variances and approval of materials by the Architectural Review Committee. Plans were presented on behalf of the owner Iskalo Development Corporation. Said Site Plan having been reviewed by the Planning Commission at their meeting of April 12, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES**: Site Plan Application #2016-00108 for 140 Pine Street, (*Hamburg Village Square*), as recommended above by the Planning Commission.

AYES:

NAYS:

8. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2016-00747 for a storage facility at 3815 Westview Avenue, zoned Industrial, noting changes in the landscaping plan, the three lots be combined into one lot, confirmation that the drainage lines are working and approval from the Fire Department. It was noted that there has been no response yet to the county referral. Plans were presented on behalf of owner Larry Preischel. Said Site Plan having been reviewed by the Planning Commission at their meeting of April 12, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES**: Site Plan Application #2016-00747 for 3815 Westview Avenue, as recommended above by the Planning Commission.

AYES:

NAYS:

9. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to recommend the Village Board approve Site Plan Application #2016-00183 for kitchen expansion and corral/patio addition at 36 Main Street, (*Coyote Café*), CBD, pending the provisions of designating the fire lane, bumpers placed around the patio poles and granting of a special use permit for the corral/patio addition. Plans were presented on behalf of owner Jeff Giovino. Said Site Plan having been reviewed by the Planning Commission at their meeting of April 12, 2016, and the Planning Commission having made a recommendation in writing to this Board that said Site Plan be approved, and this Board having reviewed said Site Plan, the Board of Trustees hereby: **APPROVES**: Site Plan Application #2016-00183 for 36 Main Street (*Coyote Café*), subject to the conditions above as recommended by the Planning Commission.

AYES:

NAYS:

MOTIONS
REGULAR BOARD MEETING

10. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to approve the request of the Village Business Advisory Council (VBAC) to use the Peace Park, Centennial Park and Overlook and the green space next to the Kronenberg Building at 12 Main Street for a WineAbout event on Saturday, May 7, 2016 from 2:00 – 6:00 p.m., with setup beginning at 1:00 p.m. and cleanup to follow from 6:00 – 7:00 p.m. Said approval is subject to submission of appropriate insurance.

AYES:
NAYS:

11. **MOTION** by Trustee Gaughan, seconded by Trustee _____, that the Village Recreation Commission recommends the Board approve the salary for the following Recreation Attendant(s) PT Seasonal for the 2016 Spring employment season:

AFTER SCHOOL PROGRAMS

Mitchell Madden 6285 Sunnyside	\$7.50/hr
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GROUNDS

Bryan Schumer 46 Milford	\$8.00/hr
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AYES:
NAYS: