



**WORK SESSION AGENDA**

**March 7, 2016**

**5:30 p.m. Katie Wentlend, *Spot Coffee* re: Side Patio at 12 Main Street**

**MAYOR'S REPORT**

**SPECIAL PROJECT COORDINATOR PAUL BECKER**

**CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN**

**VILLAGE ADMINISTRATOR WITKOWSKI**

- A) Use of Facility Requests

**DEPUTY MAYOR TALLMAN**

- A) ARC
- B) Planning

**TRUSTEE GAUGHAN**

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

**TRUSTEE HACKATHORN**

- A) Justice
- B) Historic Preservation
- C) Economic Development

**TRUSTEE COLMERAUER**

- A) Environmental Conservation Commission

**VILLAGE ATTORNEY MURPHY**

**POLICE CAPTAIN MICHAEL MELISZ**

- A) Executive – Personnel

**PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH**

- A) Updates

**RECREATION SUPERVISOR HAEICK**

**FIRE DEPARTMENT, CHIEF STERNER**

# VILLAGE OF HAMBURG

**Vision:** *The Most Desirable Community in Western New York Where Quality of Life, Affordability and Innovation is the Norm.*

**Mission:** *Village Representatives and Employees that care for the Community by efficiently providing services while preparing for the future.*

**GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)**

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

## MEETING AGENDA MARCH 7, 2016

### 1. PLEDGE OF ALLEGIANCE

### 2. ROLL CALL

7:00 p.m. (1) PUBLIC HEARING RE: GARBAGE AND RECYCLING TOTE FEES  
(2) 2016-2017 BUDGET PUBLIC HEARING

### 3. APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FROM MONDAY, FEBRUARY 15, 2016

### 4. CHARACTER COUNCIL OF HAMBURG, INC.:

The virtue for March is Compassion. Compassion is investing whatever is necessary to heal the hurts of others.

### 5. PUBLIC EXPRESSION – See signup sheet

### 6. CORRESPONDENCE

- A) Colleen Kaney, Hamburg Central School District re: homeless student notifications
- B) Brendan Moses, 41 Sandra Place re: Minimum Wages
- C) Nixon Peabody on behalf of Upstate Cellular d/b/a Verizon Wireless re: notice of intent to construct and operate a communications tower at /near 5820 South Park Avenue, Hamburg
- D) Thomas Messina, NYS DOT re: Village request for HAWK Crosswalk Signals
- E) Darrell F. Kaminski, Regional Director, NYS DOT re: Village request for review of traffic conditions at Route 62/Legion Drive/Clark Street roundabout
- F) James T. Flanigan, 37 Milford Street re: Resignation as a *Substitute Crossing Guard*
- G) Margaret Rust re: Use of Memorial Park July 9 & 10, 2016 for the *Garden Walk* and July 21, 2016 for the *Movie in the Park*

*All correspondence is received, reviewed and filed*

### 7. TRUSTEE REPORTS

### 8. STAFF REPORTS

### 9. FURTHER PUBLIC EXPRESSION: Relating only to matters discussed during the meeting

### 10. MAYOR'S REPORT

### 11. CLOSE MEETING – Announcement of future meetings

**MOTIONS**  
**REGULAR BOARD MEETING**

1. **MOTION** Trustee Colmerauer, seconded by Trustee \_\_\_\_\_, to approve the minutes of the Regular Meeting of the Board of Trustees held on Monday, February 15, 2016.

AYES:

NAYS:

2. **MOTION** by Trustee Colmerauer, seconded by Trustee \_\_\_\_\_, to increase the budgets of A.2690 Other Compensation for Loss and H07.2007.0368 Artwork Capital Project in the amount of \$2,207.68. This money was received as a settlement from the insurance company for a damaged sign on Pierce Avenue and will be used to replace the sign.

AYES:

NAYS:

3. **MOTION** by Trustee Colmerauer, seconded by Trustee \_\_\_\_\_, to increase the budget of A.3002 State Aid and A.1010.0451 Board Consultant in the amount of \$39,564.12. This money was received from the DOT as reimbursement under the Healthy Neighborhood Corridor Project for engineering services provided by Wendel.

AYES:

NAYS:

4. **MOTION** by Trustee Colmerauer, seconded by Trustee \_\_\_\_\_, to amend a motion previously adopted February 22, 2011, regarding the application of partial payments of Village Property Taxes, to include Tote Fee in the following order:

1. Village Tax Penalty
2. Delinquent Water Charges
3. Miscellaneous Receivables
4. RPTL 520 Adjustments
5. Village Tax
- 6. Tote Fee**

AYES:

NAYS:

5. **MOTION** by Trustee Colmerauer, seconded by Trustee \_\_\_\_\_, to authorize the transfer of \$3,982 from the Municipal Facility Reserve A.0878 into A.1640.0401 Central Garage Building Maintenance for an overhead door replacement at 425 Pleasant Avenue.

AYES:

NAYS:

**MOTIONS  
REGULAR BOARD MEETING**

Request for Quotation for the hourly rental of two (2) 32 cu. yd. garbage packers to be used for the Village of Hamburg's large trash pickups during the months of March, June and September of 2016 were received on March 1, 2016.

The results of the Request for Quotation are as follows:

Modern Disposal  
4746 Model City Road  
P.O. Box 209  
Model City NY 14107

Regular Hourly Rate: \$138.82 each truck  
and one operator with 4 hour minimum  
Overtime Hourly Rate: \$138.82 each truck  
and one operator

Allied Waste Services of Buffalo  
2321 Kenmore Avenue  
Buffalo NY 14207

Regular Hourly Rate: \$139 with 8 hour  
minimum  
Overtime Hourly Rate: \$139 with 8 hour  
minimum

6. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to award the hourly rental of two (2) 32 cu. yd. garbage packers with operators to be used for the Village of Hamburg's large trash pickups during the months of March, June and September of 2016 to Modern Disposal at a Regular Hourly Rate of \$138.82 per hour and Overtime Hourly Rate of \$138.82 per hour.

AYES:

NAYS:

7. **MOTION** by Trustee Hackathorn, seconded by Trustee \_\_\_\_\_, to authorize Village Administrator Donald Witkowski to sign the Regional Council Incentive Proposal between the Village of Hamburg and New York State Empire State Development for the Village's Underutilized Sites Strategy to evaluate opportunities for mixed use development in order to improve long term economic sustainability and fiscal stability. Empire State Development is offering a \$30,000 incentive to proceed with the project.

AYES:

NAYS:

8. **MOTION** by Trustee Colmerauer, seconded by Trustee \_\_\_\_\_, to accept, with regret, the resignation of Daniel Riker from the Environmental Conservation Commission.

AYES:

NAYS:

9. **MOTION** by Trustee Gaughan, seconded by Trustee \_\_\_\_\_, to authorize Deputy Mayor Thomas P. Tallman, to sign the Memorandum of Understanding, by and between the Village of Hamburg and Thomas M. Moses, 41 Sandra Place, Hamburg, NY 14075 for use of the apartment at the Community Center and maintenance of the facility and grounds, effective immediately.

AYES:

NAYS:

**MOTIONS**  
**REGULAR BOARD MEETING**

10. **MOTION** by Deputy Mayor Tallman, seconded by Trustee \_\_\_\_\_, to accept, with regret, the resignation of James T. Flanigan as a Substitute Crossing Guard.

AYES:

NAYS: