



February

WORK SESSION AGENDA

February 1, 2016

MAYOR'S REPORT

SPECIAL PROJECT COORDINATOR PAUL BECKER

CODE ENFORCEMENT – KURT ALLEN/JEFF ADRIAN

VILLAGE ADMINISTRATOR WITKOWSKI

- A) Memorial Park Sign
- B) Legion Roundabout
- C) Procedures for Affordable Care Act
- D) SEQR – Healthy Neighborhood Corridor Project
- E) Executive - Litigation

DEPUTY MAYOR TALLMAN

- A) ARC
- B) Planning

TRUSTEE GAUGHAN

- A) Beautification
- B) Recreation
- C) Hamburg Holidays

TRUSTEE HACKATHORN

- A) Justice
- B) Historic Preservation
- C) Economic Development

TRUSTEE COLMERAUER

- A) Environmental Conservation Commission

VILLAGE ATTORNEY MURPHY

POLICE CHIEF GLEASON

PUBLIC WORKS SUPERINTENDENT SHUTTLEWORTH

- A) Updates

RECREATION SUPERVISOR HAEICK

FIRE DEPARTMENT, CHIEF STERNER

VILLAGE OF HAMBURG

Vision: *The Most Desirable Community in
Western New York Where Quality of Life,
Affordability and Innovation is the Norm.*

Mission: *Village Representatives and Employees that
care for the Community by efficiently providing
services while preparing for the future.*

GUIDELINES FOR PUBLIC EXPRESSION: (HAMBURG VILLAGE BOARD POLICY ESTABLISHED 4/19/99)

1) The public shall be allowed to speak only during the Public Expression periods of the meeting or at such other times as a majority of the Board shall allow. 2) Speakers must give their name, address and organization, if any. 3) Speakers must be recognized by the presiding officer. 4) Speakers must limit remarks to three (3) minutes per person and a maximum of twelve (12) minutes regarding each subject matter. 5) Speakers may not yield any remaining time they may have to another speaker. 6) All remarks shall be addressed to the Board as a body and not to any member thereof. 7) Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Unacceptable behavior will not be tolerated and might result in removal from the building. 8) Interested parties or their representatives may address the Board by written communication.

MEETING AGENDA FEBRUARY 1, 2016

1. **PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **APPROVE THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES FROM TUESDAY, JANUARY 19, 2016**
4. **CHARACTER COUNCIL OF HAMBURG, INC.:** The virtue for February is Deference. Deference is limiting my freedom so that I do not offend the tastes of those around me.
5. **PUBLIC EXPRESSION** – See signup sheet
6. **CORRESPONDENCE**
 - A) Dept of Justice. re: Monthly Report for December 2015
 - B) Thomas Jambro, President of the Ravenwood Park Townhouse Association, 66 Kenton Place
Re: Repaving of Kenton Place
All correspondence is received, reviewed and filed
7. **TRUSTEE REPORTS**
8. **STAFF REPORTS**
9. **FURTHER PUBLIC EXPRESSION:** Relating only to matters discussed during the meeting
10. **MAYOR'S REPORT**
11. **CLOSE MEETING** – Announcement of future meetings

**MOTIONS
REGULAR BOARD MEETING**

1. **MOTION** Trustee Colmerauer, seconded by Trustee _____, to approve the minutes of the Regular Meeting of the Board of Trustees held on Tuesday, January 19, 2016.

AYES:
NAYS:

2. **MOTION** by Trustee Colmerauer, seconded by Trustee _____, to establish the In-Lieu-Of Health and Medical Benefits payment to retirees for the 2016-17 fiscal year at \$2,500.00 in accordance with Section 7.f. (Health Benefits) of the Policies and Procedures for Managerial, Confidential and Non-Represented Employees.

AYES:
NAYS:

3. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____, to hold a Public Hearing on Monday, March 7, 2016 at 7:00 p.m. at Village Hall, 100 Main Street, Hamburg, NY to take and hear comments relative to the Tentative 2016-2017 Budget as proposed by the Board of Trustees of the Village of Hamburg. A copy of the proposed tentative budget will be available in the Clerk-Treasurer's Office, 100 Main Street, Hamburg, NY, Monday thru Friday between the hours of 8:30 a.m. – 4:30 p.m. beginning Thursday, February 18, 2016.

AYES:
NAYS:

4. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to declare the following fixed assets as surplus and authorize disposal of said fixed assets:

Recreation Dept.:

# 4293	Gas Blower Vacuum	# 4294	Gas Trimmer
# 4295	Gas Trimmer	# 4298	Refrigerator
# 4299	String Weed Wacker		

Police Dept.:

# 2676	PatrolPC/Fixed Mount Computer	# 2677	Law Enforce/Image Scanner
# 4303	Desktop PC	# 4305	Desktop PC
# 2223	Computer (Melisz)		

Dept. of Public Works:

# 2670	Drill Driver	# 2671	Drill & Driver Kit
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AYES:
NAYS:

MOTIONS
REGULAR BOARD MEETING

5. **MOTION** by Trustee Gaughan, seconded by Trustee _____, to appoint David Lamont as Chairperson of the Election Inspectors; Margaret Holmes, Marguerite Murphy, Elaine Hilderbrandt as Election Inspectors; Kathy Taylor as an Alternate Election Inspector for the General Village election to be held on Tuesday, March 15, 2016.

AYES:

NAYS:

6. **MOTION** by Trustee Hackathorn, seconded by Trustee _____, to amend Chapter A255 Fees. Section B. Additional Fees of the Code of the Village of Hamburg by amending the following fee, effective immediately:

Fingerprinting	
Residents	\$0
Nonresidents	\$20

AYES:

NAYS:

7. **MOTION** by Deputy Mayor Tallman, seconded by Trustee _____,

WHEREAS, the Village of Hamburg applied to the New York State Department of Transportation for a Transportation Alternatives Program Grant for a Healthy Neighborhood Corridor project, and

WHEREAS, the project includes the installation of approximately one mile of 5' wide concrete sidewalks along with handicapped ramps at intersections, as well as construction of traffic calming bump outs at school intersections including curbing and drainage modifications, installation of pedestrian beacon signals and improved lighting, and

WHEREAS, the Village's Engineer has determined that the project is an Unlisted Action, and

WHEREAS, the Village's Engineer has completed a Short Environmental Assessment Form for Unlisted Actions,

NOW THEREFORE BE IT RESOVLED that the Village Board concurs that this is an Unlisted Action under SEQRA, and the project will have no significant environmental impact.

BE IT FURTHER RESOLVED that the Village Board, as lead agency, authorizes Mayor Thomas, J. Moses, Sr. to execute the EAF and to file the Negative Declaration/Notice of Determination of Non-Significance in accordance with applicable provisions of law.

AYES:

NAYS: